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READY-MADE
SPEECHES
AND
TOASTS
FOR ALL OCCASIONS

by
B. NORRIS
B.A., Dip. Ed. (London)



D. B. TARAPOREVALA SONS & CO. PRIVATE LTD.

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CHAPTER I

INTRODUCTORY

THE purpose of this book is to give help to inexperienced speakers in the art of addressing audiences. The audiences dealt with are varied—one may be a staid group of company directors, another a team of sportsmen, perhaps members of a society or group, friends gathered at a dinner-party, wedding or festival, people assembled for an opening ceremony, parents and children met together for a school function, a committee of Municipal Corporators, a meeting of Parliamentarians, or members of the public called together for a celebration or to give voice to an expression of sympathy. It is obvious that with such a diversity of occasions, the technique and the approach will be different in each case. But there will be certain underlying principles applicable to all, and these will be stressed. That is the first kind of help this little book proposes to give—general hints on speaking for all occasions.

Secondly, specimen speeches will follow. They are intended to be used as outlines or models, to give the prospective speaker experience in speechcraft through studying actual speeches. A would-be short story writer is encouraged to get the idea of short story writing by studying and reading as many short stories as he can. And just as a short story writer would find it useless to copy out short stories and learn them by heart, so the prospective speaker is advised not to learn these models by heart, verbatim, but to use them only as guides. Study them, classify them, criticise them, take note of their introductions and conclusions, and classify these too, find out their central ideas, notice their language and construction, so that by diligent scrutiny, many of the pitfalls which beginners are apt to fall into may be avoided, and you find yourself preparing a speech worthy of a hearing. This habit of critical study is a fundamental necessity in the elementary stages of speechcraft.

By criticism, I do not mean condemnation of a speech, but appreciation and modification. It is therefore both constructive and destructive. But even the destructive part can be later constructive in so far as we should not leave faults lingering but should be able to suggest to ourselves means for eradicating them. This critical habit is doubly important for not only will it help one to prepare good speeches but it gives one at the same time, confidence in one's standard of speaking. We all know what sense of achievement we feel when we have arrived at an accepted truth by our own efforts or when we have expressed an opinion which meets with universal approval. It gives us confidence in our way of thinking and in our convictions, and we feel we can adequately take our place with the intelligent people around us. We all need a measure of self-confidence in whatever we do, but nowhere is that need greater than in public speaking, for it is an entirely individual thing where the tension is bound to be greater than in an activity which depends on teamwork for its success. In the next chapter, we shall show how fundamental this self-confidence is.

In addition to the study of the examples given in this book, supplement your study by reading the speeches of great orators, contemporary speeches as reported in the press, and by listening to talks on the radio. Radio talks have a double advantage for they teach one very careful "architecture" or make-up of a speech—for scripts have to be carefully edited before being approved—and they also give one an opportunity of hearing good delivery with varied tone and clear enunciation.

WHAT TO SAY—THE MATERIAL OF THE SPEECH

Collecting Material

The first necessity when preparing a speech is to collect material for it. What material you collect will depend upon the occasion for which it is going to be used. If you are a company director presiding over a business meeting, your secretary will have all the necessary material collected and set down for you and your only original work will be in

delivering it. Here you are not expected to be impassioned or grandiloquent; you are merely expected to read out a fairly comprehensive business statement. Your delivery will be plain and matter-of-fact. Again, take another example; perhaps you are to propose a toast at a wedding. This is a very personal kind of speech; and certain thoughts and feelings will come quickly to you when you think about it. Again, there will not be very much "material" for you to gather. But suppose you have been asked to make a speech at the opening of a college; here you would need to gather special knowledge. For example, it might be useful for you to know the history of education in the province where the college is situated, the purpose the college is to fulfil, and its position in the education of the country. This would give you plenty of material to work on.

Suppose again, you had to welcome a lecturer. You would need to know something about him and his specialised branch of knowledge. That knowledge will enable you to establish a link between him and the audience. You are introducing both him and his subject and you should try to be as revealing as possible. It will be the first step towards making the audience receptive. And that first step is your responsibility, the lecturer himself forging more links as he goes along. But on you devolves the duty and responsibility of preparing their minds for the first impression. To that extent the lecturer is dependent on you for his success. So do not spare pains in this kind of philosophy or history, to a subject quite foreign to you, but this should not deter you.

Here it is worth mentioning that a well-chosen set of reference books is a great standby, especially if you are going to have to make many and varied speeches; a book of quotations will be found very handy too, while newspaper cuttings also often prove a useful source of reference.

PLANNING YOUR SPEECH

Having collected your material, don't get down to the business of writing straightaway, but plan out your speech first. Here you need to stop and think. Perhaps you imagine that

this is an obvious and irrelevant thing to say, but it is often the obvious things which are overlooked or not sufficiently emphasised and thus cause trouble in the end. Notice how children set about writing an essay. They have lots of ideas, perhaps they even jot them down, but more often than not they run headlong into writing with very little forethought, imagining that their ideas will flow automatically and freely as they go along. When they have finished they find they have left out something they particularly wanted to say, or some event has not appeared in its logical order, and it is therefore not uncommon for an examiner to find an asterisked paragraph indicating where the rightful place of the afterthought should have been. This sort of thing results from lack of thinking about the material one has in hand, how it should be arranged, etc. Much that we were taught in our school-days about essay-writing can be applied with equal usefulness of the preparation of a speech. You must first plan. Think out all the possibilities of the subject. Then decide from what angle you are going to approach it, and after that, begin dividing up your ideas. Roughly your plan should follow this outline.

(a) Introduction—sometimes called the Preparation or Exordium.

(b) Statement of fact, clarification of purpose or perhaps narrative. This may be followed by arguments, propositions, etc., according to the type of speech. These should be tabulated.

(c) Conclusion—sometimes called Peroration.
We shall now analyse each in turn.

Introduction

This is the most important part of the speech. The first few words can be an invitation to listen or a warning to go to sleep; they can stamp you as a pleasant or dull speaker; they can raise or lower you in the esteem of your audience. In short it is your audience's first impression of you, and the first impression is often an indelible one. Up till now you have been on neutral ground, but as soon as you utter your first sentence that neutrality is broken. You have now es-

tablished a relationship between yourself and your audience. You have become a friend or an enemy. What a critical moment! What an opportunity to grasp or lose! See that you don't lose it by the very obvious faults such as:—

(a) Paying compliments to the Chairman—which suggests a link between you and him, and does not include the audience who consequently feels left out in the cold.

(b) Being flippanant—which suggests that you're an egoist, more concerned with yourself than with your listeners.

(c) Apologising for your lack of knowledge—which suggests from the outset that what you have to offer will be second-rate, and therefore prejudices your listeners against you and invites an unsympathetic hearing.

(d) Telling personal anecdotes—which introduces you, not your subject.

(e) Dilly-dallying, not getting to the point—which wastes your listeners' time.

These are just some of the more common faults made by inexperienced speakers. Many other faults will occur to you. See that you avoid them.

The first golden rule you should remember is to catch your audience's attention from the first. Paying pretty compliments, making apologies which are patently insincere—and most apologies appear to be—makes your listeners feel that you lack earnestness. We never delay what we are really enthusiastic about. Are you then trying to put off the test by which you are to be judged? Are you afraid to come to grips with your subject? That your fear has gained mastery over you is probably the psychological reason for your hesitation. Anyhow it is the best excuse that you can offer. Another excuse for not getting down to things is a tendency to be naturally verbose and long-winded. But sheer vanity or trying to be funny instead of getting on with the business in hand admits of no excuse. As Shakespeare says, "Defer no time, delays have dangerous ends."

So far we have said how not to begin a speech. Now here are a few suggestions as to how we should begin.

The most dignified beginning is probably the businesslike one. It gets down to brass tacks straightaway and it has the

advantage of being neutral although it may not be as eloquent or dramatic as some beginnings are. If in some speeches you could with advantage be impassioned and yet you feel diffident of this approach, the businesslike beginning will get you through. It will be harmless, and perhaps negative to some extent in comparison with the more grandiloquent-styled introduction, but nevertheless it will be inoffensive.

What is the businesslike beginning, you may ask. It may be a definition of your subject, or an explanation of it, or a statement of your purpose. It should be something obviously to do with your subject, not an anecdote extraneous to it. It should not be personal but impersonal and matter-of-fact.

Another good way of beginning a speech is by making use of the anecdote or illustrative story. But here a warning is necessary—unless you are practised at getting at story across well, don't attempt this sort of beginning. Very few speakers are really convincing with it. Many think they are but their audience thinks otherwise, and they thus lose the respect of their listeners. A story or an anecdote which "doesn't go down" is a humiliation and an embarrassment. So use this approach only when you have confidence in your ability to tell a story well.

A third beginning is to make use of a quotation, followed by some such words as, "The lines I have just quoted will serve as an adequate definition of my subject." But see that the quotation is apt and obvious.

These three types are illustrative of good, safe introductions which will forge a sympathetic link between speaker and audience.

Statement of Fact or Substance of Speech

This is the body of the speech. It reveals the knowledge you have to offer, or, in a lighter kind of speech, your appreciation of the occasion. Don't spare yourself here. An audience is paying you the compliment of listening to you, so give it your best and do not be miserly in the revelation of your knowledge or the effort to stimulate your listeners.

You are making a contribution, so let it be all you can give. Anything less would be a discourtesy. Let your knowledge be as complete as your intellect will allow.

Apart from this completeness, see that your facts are correct. If you have to support your facts with statistics, make sure that they are up to date. It is dishonest to be negligent in this respect. "What does it matter if I'm a fraction out. No one will know," should be the contrary of your attitude. Perhaps no one will know that you're incorrect, but the principle is wrong, and if such falsity existed to any great extent, as well it might if we were not exacting to the highest degree, what guarantee should we have from generally having to listen to lies, distortions and corruptions. In illustration of this is the following quotation—"By speeches policy is established and policy is changed. By speeches reforms are introduced and wrongs righted. By speeches governments fall and perhaps new governments are established. By speeches the masses are being educated and democracy can be safeguarded." (Lord Ponsonby.) This forcibly brings home to us the responsibility of the public speaker.

When you are sure that your matter is both complete and accurate, arrange your points one after the other in logical sequence, marking places where you are going to add quotations or anecdotes, the ideas you wish to emphasise and any parts you might like to repeat for the sake of clarity. Now tabulate each point; it is not enough to write the main points in their correct order. They should be subdivided for sub-divisions make for clearer visualization. Do not be content with your plan unless you can visualize it both as a whole and part by part. Finally if you wish to use an analogy, see that it is fool-proof. Often analogies are very useful for clarification or illustration of a point. But if the analogy is not a sound one, you will bring harm to your cause by using it, for an intelligent audience easily recognises a discrepancy by which to accuse you of loose thinking. So, especially in political speeches, where playing into one's opponent's hands is to be particularly avoided, see that the analogy you use is able to defy criticism.

With the "body" of the speech rounded off, we are ready for the conclusion.

The Conclusion

This is the finishing touch—the rounding off which gives finesse to the whole. Without it the speech would be left hanging in mid-air so to speak, and would have no suggestion of finality. The conclusion may be a summary of the whole speech, it may be an emphasis on the main purpose of the speech, it may be an expression of thanks or appreciation, or it may be a quotation which will help the audience to keep the gist of the speech in their minds. Whatever it is, it must suggest finality. You should not be left on the platform wondering if after all you hadn't better tell the audience you've finished. You should feel that you have finished and you should feel that your last words have conveyed that impression to your listeners. Many unpolished, inexperienced speakers have to end up with "Well, Ladies and Gentlemen, I haven't any more to say," or "I am sure you must be tired of listening to me by now," or "I feel I have taken up enough of your time." Such endings have to be employed because a speaker hasn't been able to suggest to his listeners that the end has come. He has not conveyed an idea of finality. Apart from showing a poor grasp of the essentials of public speaking, these kind of endings show bad form. If you have done well by your audience all the way through, don't lose your dignity by making trite remarks at the end. They do not expect such a blatantly incompetent dismissal when they have listened attentively to you. If your speech has been good, such an ending will be an anti-climax, and will spoil the general effect of your words.

If you want to end up with a word of thanks, let it be sincere. If you are not appreciative of having been listened to, don't say the usual formal thanks at the end. An audience is quick to guess the weight of one's words, and a mere formal expression of thanks which suggests insincerity is not an impressive way of taking leave of one's listeners. There is usually no point in thanking an audience for listening to you; the better ending is to finish your subject-matter and sit down.

We shall now discuss in the next chapter the language to be used in speech-making.

CHAPTER II

THE SPEECH AND ITS LANGUAGE

WHEN you settle down to write out your speech in full as some speakers like to do, or to think it out in detail, there are three fundamental points you should keep in mind. They are Brevity, Simplicity, and Clarity.

Brevity

Make your speech as brief as you can. That does not mean that it should be thin and sketchy; for the sake of brevity you are not expected to omit points and thus detract from the value of your subject matter, but you should not envelop it with superfluities. There is no need to be verbose; there is no need for repetition. To say a thing twice does not imply its being said doubly well. If you are really clear about the import of your speech you will be anxious to be plain and logical, moving from one point to the next without undue delay. It is a dull-witted speaker who is slow at getting a move on and harps on the same point in different language. There are static and dynamic speeches. A dynamic speech is one that is always likely in thought, moving onwards all the time to a point in the distance. Let your audience feel that you have such a point to bring them to. Then their interest will be sustained throughout. Don't let them feel that they have reached a stile and are held up there by a halting leader who hasn't the means of helping them over. As soon as your speech shows signs of being static, the interest of the listeners wanes and your position as a speaker has become assailable.

Simplicity

Here we have to consider both simplicity of language and simplicity of construction. In choosing the language of your speech, there are many small yet important points to bear in mind. Firstly, use short words as far as possible, and

the common word rather than the uncommon. Your purpose is to reach every individual in your audience and to do this you should not risk using language which may not be intelligible to all. Many people seem to think that one's command over a language is judged by one's command over its long words. Foreigners often make this mistake. It is a habit, too, of the journalist, and one notices, even of advertisers. For example, the man in the street is not very well acquainted with the word "sartorial," yet I have seen it used in a popular paper to describe the elegance of the art of a certain tailoring establishment, and yet I wonder how many readers knew the meaning of the word and on how many the idea of the advertisement was entirely lost because of the strained use of an unusual word. In a sports column I saw the word "pulchritude"—again strained in. This is obvious pedantry and certainly loses sight of the needs of the general reader or listener. One should remember that pedantry is not the mark of scholarship. It is merely a form of vulgarity.

As regards simplicity of construction, remember that the short, crisp sentence is to be preferred to the long, labouring one, which is like a labyrinth of words—one doesn't know where it is taking one nor where it will end. One must always keep in mind that the audience has the double task of listening to and understanding what is being said, and so the speaker should try by his speech to make those tasks as easy as possible. The long sentences of difficult construction used by classical orators may seem a complete contradiction of this, but then we must remember that the oratory of Greek and Roman times was of a different nature altogether and on quite a different plane. For in those days the major part of the education of the public citizen was spent in the study of declamation. The orator was assured of an audience similarly schooled, used to the long involved sentence, the grandiloquent style. Cicero's Second Philippic, for example, is one of the finest pieces of oratory one could wish to read, its argument so logical, each point moving on to the next to reach a powerful climax. It abounds in dramatic tension and the style is grandeur itself. But it would not serve as a model for a modern speech. It would be helpful

to study it, but not to copy its style, for our larger audiences of these democratic times, all drawn from different strata of society, demand a different approach, a different technique from that demanded by the small patrician class of Roman society. Modern speeches therefore differ essentially from classical orations in their pithiness and crispness.

Clarity

The need for clarity is obvious, but speakers often overlook the means by which it is to be achieved. First of all, remember that if you want to use references, see that their implication is obvious. Don't, for example, strain in a foreign quotation just because you think it sounds "cultured." There is, for example, very little point in referring to Bombay as *Urbs prima in Indis*. Everyone does not know Latin, and unless your audience is composed of high intellectuals, it is advisable to keep to a more plebeian way of expressing yourself. This is, too, usually the clearer way in the end.

Another essential in order to achieve clarity is to refer to a thing by its name rather than by a group of descriptive words. To talk about "The Land of the Five Rivers" instead of the "Punjab" is unnecessary unless you think all your listeners are familiar with the phrase. Another habit which often obscures one's meaning is the use of foreign words. Don't say *penchant* when you could make your meaning clearer by simply saying "liking" or "fancy"; or don't use *forte* when "strong point" would do just as well.

The excessive use of slang is another thing which detracts from clarity and so is dialect, and the use of words which are used in particular localities. All these have local meanings and therefore have not a universal appeal. Again, colourless words are to be avoided for they do not clarify one's meaning. "Nice," "awfully," "good" are usually used so indefinitely that they contribute no additional meaning to the word they qualify. The more definite you are in your choice of adjectives, the more explicit your idea becomes.

All these suggestions may seem very commonplace, but notice how often speakers and journalists make these elementary mistakes. If we kept in mind our two-fold purpose

of getting a certain idea across to our listeners and getting it across as briefly and clearly as possible, then we should make our speech as straightforward as we could. Very few speakers are naturally given to the use of uncommon words or expressions, it is usually a habit one has more often than not diligently cultivated, and it has therefore an air of affectation about it. It certainly cannot be justified in terms of the purpose of one's speech or the enjoyment of one's listeners.

THE SPEECH AND ITS DELIVERY

When your speech is ready, either fully written out or thought out, make notes of it. Don't attempt to learn it off by heart or take the whole fully written out speech with you on the platform. You may justify this on the grounds that you will gain confidence, but should you forget any part of the speech or fail to find the appropriate place, only lack of confidence will result. The speech which is learnt off by heart can be easily detected as such, and to take unwieldy pieces of paper with the whole speech on is courting disaster, for the turning of cumbersome pages, and fumbling for the place one wants to glance at, is likely to make one nervous and one's listeners inattentive. So learn from the beginning to rely on notes. Have them tabulated clearly on conveniently sized pieces of paper, and they will give you all the help you need, and give you confidence to deliver your speech well. You may want to write out the whole speech at first for the sake of timing it or rehearsing it, but as you undertake more public speaking you will find that you can gauge the approximate time a speech will take by counting the words, and you will have achieved a style of your own so that rehearsals become unnecessary.

In the following pages you will find specimen speeches which will serve you as a guide and on which you can build up speeches of your own.

SPECIMEN SPEECHES

SPEECH OF WELCOME TO A CABINET MINISTER

Gentlemen,

Tonight we have with us one who stands out prominently in national affairs and whose ability and talent have marked him as a worthy guide of our political destinies. Our cabinet ministers have very difficult tasks and however much we may differ from the policies they pursue, I am sure all of us are agreed that their enormous responsibilities and their pressure of work entitle them to our esteem and respect.

Each member of the Government is the head of a particular department of national service whose daily routine is essential for the welfare of the nation. Their work calls for great industry, zeal and capacity for administration and organization. Their responsibility is therefore tremendous, and they do not have to execute plans on a local scale but on a national scale. No great industrial magnate is called upon to shoulder such responsibilities or wield such vast power in the interest of so many. That Mr. . . . has been called upon for such onerous tasks is a great compliment to his ability and integrity, and I feel we should consider ourselves honoured to have him here with us this evening in spite of his many preoccupations.

Mr. . . . has already proved himself worthy of public confidence and will, I believe, make a major contribution to the reconstruction policy which the country is now undertaking. His department is a hive of industry I am told, and he has already launched plans for considerable improvements.

Whatever Mr. . . . says to us tonight I feel we should take to heart, for he is capable of giving us excellent advice, the advice of the expert who alone knows how success is to be achieved. I am confident that I may offer him, on your behalf, the greatest measure of co-operation from all of us here.

I take this opportunity, Mr. . . . of welcoming you here this evening and of thanking you for accepting our invitation in spite of the great pressure of your public duties.

ADDRESS OF WELCOME TO A MINISTER

Mr. . . . (name of Minister), Ladies and Gentlemen,

This is a great day for all of us and I know that everyone here very much appreciates the opportunity of being able to meet the Hon. Minister. We feel extremely grateful to you, Sir, for coming to pay us this visit, for we know what manifold duties you have to attend to, and the pressure of work that surrounds you. And that you should have been able to spare time to see for yourself the problems that confront us is indeed a measure of your interest in us and your conscientious attitude towards our difficulties. We appreciate to the full your desire to acquaint yourself at first hand with conditions here, for we know the difference between seeing things as they are and seeing them as they are submitted by a second person. And I would like to say at this stage that you can always be assured for our ready co-operation with you on all matters and especially in the solution of our own peculiar problems.

I know it is very easy for us to criticize Ministers and their policies, we easily come to hasty conclusions about what should have been done and what should not have been done, but we are much slower to realise their difficulties. To introduce reforms, make improvements and redress grievances is not a simple matter and has to be viewed from many angles, and I therefore feel that we should show patience and consideration when we bring forward our difficulties. All of us, I know, are deeply appreciative of the Hon. Minister's interest in our welfare and his desire to acquaint himself thoroughly with the matter we have put before him. In thanking him, I would like to assure him of our readiness to help him in whatever way we can and of our earnest desire to settle our problems with the least amount of trouble to the Government. I thank you very much, Sir, on behalf of all those gathered here today.

SPEECH THANKING MINISTER FOR HIS CO-OPERATION—AT AN OPENING CEREMONY

Ladies and Gentlemen,

It is my pleasant privilege to propose a vote of thanks to the Hon. Mr. . . . who has found time amidst his many duties to come here today, but I should be failing in my duty if I merely thanked him for his presence here and did not tell you what he has done to make this project materialise.

Many people have been connected with this enterprise, and it is due to their efforts that it has come into being, but no one has given his time and thought to it more than the Hon. Mr. . . . He has given us his moral and material support to the full, and used all the resources at his command to enable us to go forward with this scheme with as little delay and difficulty as possible. From the beginning he took the greatest interest in the scheme and never at any stage did that interest wane. He was convinced that the scheme was a worthy one and he made it his personal business to see that it was carried through. His appreciation of the smallest details made us realise that his support would be forthcoming whenever we needed it and if it had not been for that support I can say with all sincerity that we could never have made this project what you see it now. He could have so easily given us the necessary Government sanction and left it at that. But he was determined to see it through, and from stage to stage he evinced the keenest interest, an interest which was the greatest inspiration to all of us connected with the work.

And so I feel, Ladies and Gentlemen, that we should not merely thank him for his gracing this occasion with his presence but we should thank him for his support and interest throughout, and for the inspiration he has given us, his personal appreciation of our difficulties, and his anxiety to help us in overcoming them. We thank you, Sir, most sincerely from the bottom of our hearts for all you have done in helping this project to reach a successful completion, and that too in spite of the many pre-occupations which your high office demands of you.

PROPOSING A CANDIDATE FOR A LEGISLATIVE BODY

Mr. Chairman, Ladies and Gentlemen,

My purpose in coming here tonight is to put forward the name of Mr. . . . as a candidate for our coming Legislative elections. I make this proposal with a conviction based on first-hand knowledge of Mr. . . . whom I have known intimately for the last . . . years.

I am sure that most of you have already received various election notices and pamphlets which have made you familiar with Mr. . . . 's record. I may add that his record as a citizen is one of which any man can be rightly proud. He has had a great deal of experience in legislative and administrative work and that should hold him in good stead in a Legislative Assembly. He has always shown the greatest interest in public affairs and I feel that because of such an interest he is fully aware of the jobs which need tackling if the lot of our citizens is to be made easier and better. And I would like to stress this point still further; I am convinced that it is a great, in fact I would say one of the greatest assets a public man can possess, to know what needs to be done. We find so many candidates aspiring for office when they have no idea of what they will do when they achieve it. They neither know what is required of them nor have they knowledge of what has already been done before them. In short they have no knowledge of legislative functions or possibilities. So their electorate is at the outset at a disadvantage. Its candidate has first to learn the elements of his work before he can do anything on behalf of those who have elected him. With years of experience in public work, Mr. . . . is well equipped with the realisation of what he wants to do and the means he can adopt to do it. He will be able to get down to work straightaway. We have heard the expression that justice delayed is justice denied, and I am sure that if we elect Mr. . . . there will be no delay in achieving rights for our citizens and therefore there will be no denial of their rights. I do not believe in finding faults with other candidates, but I would like to emphasise that it is my firm conviction that there is no other candidate in

this constituency so well fitted to represent the people's point of view than Mr. . . . I have every confidence in his suitability, progressive ideas and initiative to ask you to give him your vote and to persuade others, to do the same. Ladies and Gentlemen, I feel sure that this constituency will benefit immensely if Mr. . . . is elected.

SPEECH SECONDING A CANDIDATE FOR ELECTION TO A LEGISLATIVE BODY

Ladies and Gentlemen,

I have the honour of seconding the nomination of Mr. . . . and in so doing I should like to endorse everything which the proposer has said. I know Mr. . . . will support to the utmost the Constitution which we all are so proud of, and I can promise you that it will be his earnest endeavour to uphold all the rights which are the backbone of the community and the bulwark of democracy.

At the same time Mr. . . . will keep in constant touch with his constituents and keep them well informed of what is taking place. He will consult their will and stand by his election promises. I know he will spend as much time and labour as he can in anticipating your views and he will bring them forward without delay to the Legislature. I can assure you that he will not slacken in his attempts to improve the lot of the people in this constituency and will welcome any suggestions which you would like to be brought forward.

In conclusion, Ladies and Gentlemen, in asking you to vote for Mr. . . . I do so with the greatest confidence, confidence in his ability and confidence that you will be entirely satisfied.

SPEECH WELCOMING A FOREIGN DELEGATION

Ladies and Gentlemen,

We are honoured tonight by the presence among us of a Delegation from . . . and it is my very pleasant duty to propose a hearty welcome to them. They have only been in the city for a few days but I hope they have enjoyed the little we have been able to offer them and I trust that we shall be able to show them much more during the course of their stay with us. I can confidently assure them of a very warm reception wherever they go, and tonight is our especial

opportunity of showing them warmth of our welcome and the measure of our happiness at their being in our midst.

Our guests have come to study certain conditions here, and we for our part would like to learn from them about similar conditions prevailing in their country. Our exchange of thoughts and views will, I am sure, be mutually beneficial, and all of us appreciate this great chance of becoming acquainted with problems and conditions prevalent elsewhere. I feel too that this will be a great occasion for us to make some very happy personal contacts, and will be the beginning of most pleasant friendships.

Those of us who have already had the pleasure of conferring with this Delegation, have been very impressed with its members' ready co-operation and their friendly attitude. When meetings take place under such conditions of friendliness and in such a harmonious atmosphere, we feel assured of the success of the talks and the permanency of our association. I am convinced that this is only just the beginning of a long collaboration, and I hope before the Delegation goes away, that we shall be able to make arrangements for further exchange of views in the future. May I assure this Delegation of our very warm regard for them, and our desire to make their visit a memorable one. I am sure I am voicing the sentiments of all of us when I say that this visit is one of the most pleasant experiences we have enjoyed, and marks a landmark in the annals of our city. I hope it will have the effect of bringing our two countries more closely together, for I would like to say what a great admiration we have for their country and how much we would like to cement our friendship with it.

Mr. . . . on behalf of all the people of this city, I extend a very hearty welcome to you and your Delegation.

SPEECH PROPOSING A MAYOR

Mr. Chairman, Ladies and Gentlemen,

I rise to move a very important resolution. It is the appointment of our Mayor for the coming year. And in this connection I would like to put forward the name of Mr. . . . I am confidently convinced that Mr. . . . will carry out his civic duties to the satisfaction, not only of us but the whole

city, and I feel our city's welfare could not be in better or more capable hands. Mr. . . . possesses qualities particularly suitable for a high administrative position. He has filled a number of important administrative posts with great distinction, has been connected with highly important committees, and has taken a prominent part in the affairs of this city generally. He has been connected with this Corporation for now . . . years and he is therefore thoroughly conversant with the routine of this body, our civic problems and civic urgencies. His great interest in the city has been demonstrated time and again in the past and I feel he has the interests of the city truly at heart.

Mr. . . . besides being esteemed highly by all of us here, has throughout this city a reputation for high principles and the greatest integrity. He holds a unique position of honour and dignity among all sections of the people and has always identified himself with their aspirations and welfare. He has made large contributions to many worthy causes, and the poorer sections of the community have found in him a ready sympathiser and helper.

I therefore propose Mr. . . . for the civic dignity of Mayor of this city with the greatest confidence that the city will benefit considerably from his wise and kindly guidance, and I beg you, Ladies and Gentlemen, to support my resolution.

SPEECH SECONDING NOMINATION OF MAYOR

Mr. Chairman, Ladies and Gentlemen,

In seconding the resolution proposing Mr. . . . as Mayor of this city, I identify myself wholeheartedly with the sentiments expressed by Mr. . . . I would like to add at the same time, that Mr. . . . is an old inhabitant of this city, and as such he understands very well the problems facing it much better than most of us. He has watched its progress year in and year out, and he knows how much has been done and how much there is still to do. I feel therefore that he is the most suitable person to help in the constructive plans for this city during the coming year.

I would like to say something more about Mr. . . . something of a personal nature. I have had the pleasure of working with him on several committees and I know how well

he gets on with everyone, what constructive suggestions he makes and how hard he works in implementing any proposal that he puts forward. At the same time, he is a very affable person, and I feel it is most important that we have an affable Mayor, one who is popular with all sections of the people without sacrificing principles to popularity. I am convinced that Mr. . . . is such a person. All speak well of him, of his integrity of character and the loftiness of his principles, and I have heard of no one who feels that he sets out to win popularity at the expense of his ideals.

If we want our Corporation to be held up as a model, I feel no one could do more to further that end than Mr. . . . It is with the greatest confidence, therefore, that I recommend his nomination to you, and I am certain that you will find him one of the most worthy Mayors this city has been privileged to have.

SPEECH SUPPORTING PROPOSAL OF A MAYOR

Mr. Chairman, Ladies and Gentlemen,

I feel I cannot let this resolution pass without adding a few words of my own, in support of the recommendation of Mr. . . . to the honour of the Mayoralty of this city. This city is under a lasting obligation to Mr. . . . for the time he has devoted to its problems and the contributions he has made to the various projects for its improvement. We can, I feel, discharge that obligation in no better way than by appointing him our Mayor, and thus giving him an opportunity in a fuller way to associate himself with the life of our city. His heart is so much with the welfare of the people in this city, that it would be very fitting for us to confer on him a position whereby he might be able to carry out his plans for our people more easily than he could as a private individual.

I therefore ask you, Ladies and Gentlemen, to pay tribute to him by supporting his candidature, and in so doing I can confidently say that you will be supporting the interests of the whole city.

SPEECH BY NEW MAYOR

Mr. Chairman, Ladies and Gentlemen,

I thank you very sincerely for the unanimous vote by

which you elected me to the honourable position which I am about to hold, and I thank you for your kind expression of confidence and praise. Being a very old resident of this city, I have always associated myself with its interests, and if I can do a little to further those interests in the coming year I shall not feel that you have raised me to this dignity in vain. With your co-operation and the goodwill which I have been assured of, I feel we can confidently look forward to a very constructive programme. In the interests both of this body and the whole city it is necessary to have the greatest trust in each other and the greatest feeling of unity. I am sure we have no occasion to think that those qualities are lacking here, and I am convinced that they will be the means of leading us to a most useful programme of reconstruction which will make our city a model in the province. If the same spirit of unity, which pervades this House today, prevails throughout the year, this city will benefit considerably and all of us will feel that we have not worked in vain.

Here I would like to congratulate those Corporators who are taking their seats for the first time, and may I ask them to follow the example of the older members of the House in maintaining harmony and good-feeling. I am sure they will, and in doing so I can assure them that they will be making a great contribution to the welfare of the citizens.

May I congratulate, too, our Ex-Mayor on the excellent record of service he achieved during his year of office. I feel I have a very high standard to maintain but I am grateful that I have had such a good predecessor to guide me. I hope at the end of my year of office I shall have achieved as much as he was able to.

Again, I thank all of you, Ladies and Gentlemen, and you have my assurance that I shall do everything in my power to be worthy of the confidence you have placed in me, and the honour you have bestowed upon me.

SPEECH BY RETIRING MAYOR

Ladies and Gentlemen,

In retiring from the honourable position to which you elected me a year ago, I would like first to congratulate the

new Mayor upon the unanimity by which he was voted to this high honour. An unanimity which, may I add, he richly deserved, for I feel that there could be no worthier person to be put in charge of the civic affairs of this city. Mr. . . . and I are old friends and collaborators, and I can testify to his great interest in the affairs of this city and the ideas he has for improving the lot of the people. At the same time I can promise Mr. . . . that he will have the most loyal support from the whole Corporation, and he never need fear lack of co-operation or biased thwarting of his schemes.

I would like to say here how happy my year of office has been and how easy you all have made my task. I thank you indeed for the large measure of co-operation you extended to me, and the toleration and goodwill which you always showed. I have had a most happy time and I can wish for nothing better for Mr. . . . than that his year of office should be as happy as mine was. I am sure that all parties in this Corporation are fully aware of the problems which face us today, and I am sure they will do everything in their power to help Mr. . . . in the solution of them.

Ladies and Gentlemen, I thank you sincerely for the confidence you placed in me while I was your Mayor and I would like to record how unselfishly and unflinchingly one and all have worked for the welfare of this city and its people.

VOTE OF THANKS TO EX-MAYOR

Ladies and Gentlemen,

I have been asked to perform the very pleasant duty of proposing a vote of thanks to our retiring Mayor for the way he discharged his duties during his tenure of office. I believe that everyone here will agree with me that he earnestly devoted himself to the duties of his high office in an exemplary manner. He conducted the meetings of this Corporation with dignity and tact, and it was due to this that we have experienced none of those bitter onslaughts which characterise the proceedings of many corporations. Moreover, he was instrumental in bringing forward many sound proposals for the betterment of the people, and with his accustomed energy he saw that those proposals were

carried through without waste of time. That I feel is most important. It is one thing for projects to be introduced, another for them to materialise. If they do not materialise quickly, someone else is left with them as a legacy for another year, and someone else is saddled with commitments which had their origin in different times and circumstances. Obviously often then, modifications have to be made and the original plan is often not recognisable. But Mr. . . . saw this and never let us waste time on plans which could not be put into practice without delay. Consequently what the Corporation undertook to do, was done and was not left for others to do. This meant that there was significance to all our discussions. We were not wasting our time on building castles in the air or dreaming of projects the fulfilment of which we should never see, but we were using our time in planning out things which were going to be started and finished within a reasonable period. So we felt a tremendous interest in civic improvements, for we could say to ourselves, "There's something I helped to put into operation." And we felt that all our discussions had not been purposeless. If every year, public improvements could be carried out with the same rapidity I am sure that our city would be one of the most prosperous and well-cared-for cities in this country.

In conclusion, Ladies and Gentlemen, I am convinced that all will agree with me when I say that Mr. . . .'s Mayoralty was most successful from every point of view and ushered in an era of sound reconstruction. Not only did he discharge his official duties with dignity and ability, but these qualities were just as apparent in the heavy social engagements he had to undertake. And here I must mention the Mayoress who made such a charming hostess and took such a large share in the social uplift of various sections of the people. Our grateful thanks are extended to her, and we would like to record our deep appreciation of the energy and ability she at all times displayed during the strenuous year that has passed.

And so it is with the greatest confidence, Ladies and Gentlemen, that I ask you to support this vote of thanks to our retiring Mayor. We hope he will continue to give us the

benefit of his good services in the future no less than he did in the past.

REPLY BY EX-MAYOR TO VOTE OF THANKS

Ladies and Gentlemen,

I thank the Corporation most sincerely for its expression of appreciation of the little I was able to do during my year as Mayor. I hope I shall be able to do more in assisting with the various schemes which will improve this city and the lot of the citizens. I had a particularly happy year of office, working with Corporators who valued time and who had no place in their scheme of things for delay or indecision. The harmony of the House was most noticeable at all times and contributed greatly to our being able to get down to work without needless controversy on side issues. I am most grateful for the atmosphere that was created and the attitude of all members.

May I also say a word of thanks to you on behalf of the Mayoress. I thank you for your generous recognition of her work and I may say that at all times she was as anxious as I to assist in civic work, and I found her assistance invaluable.

Thank you all very much.

SPEECH BRINGING FORWARD A RESOLUTION

Ladies and Gentlemen,

I rise today to put forward the resolution that ". . ." and I ask you to give it your wholehearted support. In doing so you will be rendering a great service to this city, for we have felt the need for such an improvement for some time. Perhaps the argument will be brought forward that our finances are not in a condition to bear the necessary cost of such a project, but I am sincerely convinced that this is a matter of the utmost concern to us and that we should therefore give it top priority among our schemes this year and that we should put other schemes aside and spend our money on this one.

This project should appeal to all of us for in carrying it out, we are not benefiting just one section of the city, but the whole city; we are doing a service to all, and I feel that

the people of this city can rightly claim that we should do it. Had it been a localised scheme I would not ask you to give it your support to the extent that I ask for it now. I do not merely ask you to consider it but to give it all your consideration. I do not want you to treat it as many of the other resolutions are treated, as a scheme to be brought up when circumstances are ideal and when our finances are everything we desire. But I want you to treat it as an emergency measure which must be undertaken no matter what the conditions are. That is, we must create the necessary conditions for its success. If we haven't the finance we need, we must find it; if the time is not ideal, we must do the best we can, for I believe it would be disastrous to wait until conditions were such that they pleased all of us. So in commending this resolution to you, I would ask you to give it your considered and mature attention and if you do that, I am sure you will see the urgency of the project and will give it your earnest support. It is because I am sincerely convinced that it will be for the good of all our citizens, that I put forward this scheme today.

SPEECH OPPOSING A RESOLUTION

Ladies and Gentlemen,

You have just listened to the honourable member's speech introducing the resolution that "...," and his earnest appeal that it should be considered an emergency measure to be undertaken without delay. I appreciate his feelings for the welfare of the people of this city, but I would say that those who oppose this resolution have the welfare of the city no less at heart. I oppose it for this reason, that we have not the money to carry it out in anything approaching a complete manner, and a scheme carried out imperfectly is a waste of public money, and I suggest therefore that we wait until the time when our finances are in a condition for the work to be done properly. We shall not wait interminably for we have a good estimate of how our finances will stand in the near future, and I feel that therefore this scheme can be undertaken, with greater advantage to all concerned, next year or the year following.

Therefore in asking you not to support this resolution, I am not asking you to shelve it for good, but until the time comes when it can be undertaken with the confidence that it can be carried out in a satisfactory manner. I maintain that it is uneconomical to spend money on a project, and then later on have to alter it, improve it or modify it. It is certainly the wisest thing to do it well the first time. If we do not we shall find ourselves having to set aside money every now and then for improvements, and perhaps we shall not always feel justified in laying aside more money for this project, which might therefore remain in an imperfect state for a considerable time, and consequently be only a partial benefit to the people of this city.

It is therefore my conviction that we should be doing this city a disservice by carrying out this scheme now, and for that reason I ask you to reject the resolution which has been put forward by Mr. . . .

MAYOR'S SPEECH WELCOMING A PROMINENT PERSONAGE

Ladies and Gentlemen,

It is a very great pleasure for me to introduce to you Mr. . . . whom we are delighted to have with us today. Mr. . . . is visiting us not for the first time, but I believe it is the first time that this Corporation has had the honour of according him a public welcome.

Though not a resident of this city, Mr. . . . has always taken a keen interest in it and has found many opportunities of coming here and spending his time among us. So I feel that in some way he must have a particular regard for us and to some extent feel one of us. Mr. . . ., as most of you know, comes from . . . where he has made a considerable name for himself. He is a real public-spirited man, and has played an important part in the public activities of his city. His public career has been outstanding and he can certainly be thought of as a model of what a man in public life should be. He has risen to the position which he holds today, by dint of hard work and by adhering to those principles which commend themselves to all right-thinking people. He is a man of the highest integrity and the greatest impartiality.

He upholds the noblest traditions of the persons who have preceded him in public positions, and he has an earnestness of purpose which only those who have the sincere desire to help their fellows, are able to maintain. In these days when it is so necessary to have leaders of the noblest convictions and the loftiest motives, Mr. . . . stands before us as a pattern. It is my sincere wish that his leadership in public affairs may long continue.

Ladies and Gentlemen, I feel that you will heartily endorse what I have said, and will feel with me that this is a unique occasion, and that we should indeed feel ourselves fortunate in having this opportunity of coming in personal contact with a man so renowned as Mr. . . .

REPLY BY PROMINENT PERSONAGE TO AN ADDRESS OF WELCOME

Mr. . . ., Ladies and Gentlemen,

It is indeed a pleasure for me to be among you today, and I thank you sincerely Mr. . . . for your remarks about me, and you, Ladies and Gentlemen, for endorsing them. Mr. . . . is quite right when he says that I have a particular regard for this city. My visits here have always been very pleasant and I always look back on them with the happiest of memories. But this occasion is unique in my experience and I shall ever consider it one of the most memorable days of my life. This Corporation has the noblest traditions of public service, and I am confident that those traditions are being upheld today, at a time when it is imperative that the country should have men and women of the greatest sagacity and sincerity as its servants.

This city gives the lead in many ways to the rest of the country and therefore the responsibility which the members of this body carry is very great. I know you are well aware of that responsibility and are discharging it with the greatest wisdom and forethought. In the past this Corporation has produced many of the foremost figures in the nation's history and I feel that it will do so in the future. This is certainly a starting off point for higher office, and here the elements of administration and sound argument are learnt. It is my earnest hope that many of the members here today

may take a prominent part in the affairs of the country, and thereby make the reputation of this body and this city more illustrious than ever.

For my part, I would like to express the honour I feel at being accorded a reception by such an august body, and I thank you sincerely for the generosity of your welcome. I shall always take the keenest interest in the work of this city, and may I express the hope that it will be a model for the rest of the country.

TO "THE HEALTH OF THE MAYOR"

Gentlemen,

I have been allotted the signal honour of proposing the health of our Mayor, and my hope is that I may be able to fulfil my duty in the way it deserves.. All of us here, I am sure, realise the difficulties which a Mayor has to face when he takes up his onerous office. Not only has he to be prepared for a great deal of hard work, but he has to assume heavy responsibilities and at the same time be subjected to much criticism. Our present Mayor has just been appointed to his office and I feel that this is a very suitable time at which to wish him success and to express the wish that he will be enabled to carry out his duties in a way which will bring great honour to this city and to himself.

In all his business and professional dealings he has always acted with zeal and ability, and those qualities will, I am convinced, be no less characteristic of his work here. He has contributed very many constructive plans and discussions to the deliberations of this Corporation during his long association with it, and his experience of municipal work will now hold him in good stead.

I am satisfied that Mr. . . will discharge the functions of his office with the dignity and high mindedness which has characterised all his work, and it is therefore with the greatest pleasure and confidence that I ask you, Gentlemen, to join with me now in proposing "The Health of The Mayor."

TO "THE MAYOR AND CORPORATION"

Gentlemen,

A very pleasant honour has devolved upon me this evening

—that of proposing the health of the Mayor and Corporation of this city. This great Municipal Institution is one of the most valuable and valued parts of our administrative organisation. It executes those principles of self-Government which are the very life-springs of every nation. And nowadays our municipal organisations have become more important than ever before, because municipalities have been shouldered with more and heavier responsibilities. It therefore shows a great civic sense to share in these municipal duties and I feel that all of us realise the amount of hard work which the Corporation do on behalf of their city. It is indeed a great honour for anyone to be elected to the position of Corporator; it is even a greater honour to be selected to serve on such an important Corporation as the Corporation of a city so big as ours. And I am sure that most of you will agree that the highest honour a citizen can attain is that of being elected to the dignity of the Mayoralty. It shows the measure of esteem and confidence which the city reposes in one, and is a tribute to one's integrity and the outstanding qualities of one's character.

And therefore I feel, Gentlemen, that you will unstintingly join with me in wishing good health to our Mayor and Corporation, and will endorse my feelings of gratitude that we have an occasion on which we can pay homage to those citizens who have made this city's welfare their chief concern, and to our Mayor and his indefatigable leadership.

TO "THE NAVY"

Gentlemen,

The cause of this Service will, I know, commend itself to all of you. The Navy is proverbially the "Silent Service," and its work aims at being effective rather than spectacular. The spectacular part of its work is very small in comparison to its work as a whole. We have gallant instances of naval daring and bravery in the great sea battles of old but such instances are few and far between comparatively speaking, and by far the greater work of the Navy is its day to day routine of protecting coasts, commerce and communications, and preparing itself in time of war for co-operating with the Army and Air Force. The sailor's life is on the sea and news of

his exploits and undertakings often never reach the land, but none the less, his work is worthy of the highest recognition for not only has he human agencies to contend with, but that great force of Nature—the mighty ocean—which yet remains untamed. That brings him into contact with untold perils, which even in these days of the greatest scientific inventions, we have not been able to find means of controlling.

It is therefore easy to appreciate that the sailor needs to be a man of the highest pluck and daring. He has to act quickly or not at all; he has to be ready to face all kinds of sudden dangers; he has to face unpredictable sources of attack. That is his work.

And now for the human side of his life. For long periods of his time he is away from his home, his family, his friends. He is cut off from many of the contacts which enrich the normal person's life. He must inevitably experience periods of intense loneliness and perhaps feelings of frustration. But in spite of all these apparent causes for regret in taking up the sailor's life, he loves the call of the sea, for his heart is in his work and he has the real sailor spirit of adventure and grit.

Gentlemen, I am sure you will, with the greatest enthusiasm, join me in honouring our Senior Service, The Navy.

REPLY TO "THE NAVY"

Mr. Chairman, Gentlemen,

It is very gratifying to have listened to the remarks made by you, Sir, for they express the confidence which the people of this country have in our Service and their appreciation of our work and the conditions under which it is carried out. As one who has spent his whole career on the sea, I can testify to the great attraction the Navy has for us. And in spite of long periods cut off from normal contacts, few of us are happy except when we are on the sea, for the life it offers us in one of great adventure, great thrills and great opportunities. As the Chairman has said, we are often confronted with sudden dangers, but believe me we look forward to them for they give us opportunities for carrying out all those principles which the Navy teaches us—courage in face

of danger, quick decisions, swift actions and above all of showing a spirit of resolution and stout-heartedness.

When we get back to shore and meet again in functions such as the one we are joining in tonight, believe me, Gentlemen, we feel fortified and inspired to carry on with our work with the truest traditions of sacrifice and service, for we realise how greatly our work is appreciated by the nation in general. This appreciation is a wonderful tonic to us, and it is therefore with the most sincere thanks that I thank you, on behalf of the Navy, for the splendid reception you have given to the Chairman's remarks and your earnest effort to understand our tasks. I thank you very much indeed.

TO "THE ARMY" AT A DINNER

Gentlemen,

I rise with some trepidation when I see so many distinguished personages here tonight who are much better qualified than I am to speak about "The Army." But as a soldier I have learnt that I must be courageous under all conditions, and I feel this is one of the situations when I need to summon up all the courage I have. However, Gentlemen, I know that you will receive these remarks with enthusiasm, for we all have a devotion and respect for the Army, a service which has unparalleled reputation for duty and bravery.

I believe you will agree with me when I say that there is no worthier profession for a young man to follow than that of a soldier. It is a testimony to one's patriotism, one's sense of duty to one's community and one's ideals of self-sacrifice. The true soldier learns a spirit of service and comradeship which I believe I can say with confidence is not to be found in any other sphere of human activity. For the soldier learns to bear hardships, endure suffering, and yet at the same time maintain a sense of humour and a sense of proportion under the most difficult conditions, with the knowledge that if he fails in the least degree he may be shaking the morale of his fellows and undermining the principles on which the success of the Army depends. It is not an easy thing for the soldier to maintain such a spirit all the time, without wavering, without questioning, without failing, but the true soldier does it, and I feel convinced that as we look into history we shall

find that our Army has always been composed of true soldiers, who have put country before self, and loyalty to the Service before individual ambitions.

In this great institution we see men of different outlook, different backgrounds, different conceptions, all demonstrating a spirit of camaraderie and loyalty to an ideal which transcends all local differences. And yet in this process there is no sacrificing of the personality, which finds in the work of the Army a medium for its development, rather than for its subjugation. Gentlemen, I can say with assurance that if this same spirit of service and efficiency is maintained in the years to come, this country will never be in need of worthy protectors who will suffer no one to violate her integrity. It is with the greatest pride that I look at our Army today and see the noble traditions, which it is following with a resolution and loyalty which any country might well be proud of.

REPLY TO "THE ARMY"

Gentlemen,

I greatly appreciate the honour done to me in being called upon to reply to your remarks on "The Army".

The Chairman referred to the spirit of comradeship and devotion to the Service, which are features of our present day army. I believe they are very important features and on them the stability of the Army and its continued success depends. It is indeed a noble profession, and one full of great opportunities. It is not only the training ground for military exercises but for qualities of leadership and self-discipline which hold good in every sphere of man's work. What all of us have learnt in the Army will not readily be forgotten and will always be valuable in times of peace as well as in times of war.

As an old soldier I would like to bear testimony to the wonderful spirit I have always come across during my army career. The relationship between men and men, and men and officers has shown what mutual respect can foster and how great a degree of harmony and good-fellowship exists in the Service. I feel that every soldier can be proud of the Service and of his own contribution to it. In such a vast

organisation as the Army, it is not a small matter to achieve the degree of harmony and brotherly feeling which characterises the Army of this country. And it is in large measure due to this spirit that our Army has become such a powerful fighting force.

On behalf of the Army I would like to express my deep gratitude of the very appreciative remarks which the Chairman has just made and with which you have all associated yourselves. I can assure you, Gentlemen, that the Army is ever at your service to protect this country and yourselves, and to maintain peace and foster progress by putting down the forces of destruction. I thank you heartily for your reception of the Chairman's speech.

TO "THE AIR FORCE"

Gentlemen,

In proposing the future prosperity of the Air Force, we are honouring a Service which is still young, but one which nevertheless has already built up noble traditions of loyalty and courage. When one looks back on the youth and short experience of the Air Force, one is staggered by the progress it has made and the high standard of efficiency it has attained. It is certainly a Service which has a tremendous future, and, I venture to predict, a glorious future, for the young men serving in it have all the qualities necessary to achieve those same gallant records, of which history is always proud.

The adventurous spirit of the airman, his daring and powers of quick thinking, ensures that the Force is recruited from young men of only the highest calibre and with the greatest powers of physical endurance. In insisting upon the highest standards of character and physique among its personnel, the Air Force is guaranteeing the future of the Service and enabling it to take its place worthily with the Army and the Navy.

I feel, Gentlemen, that we have every reason to be proud of the record the Air Force has already achieved; it has played its part brilliantly whenever the occasion has arisen and I have no doubt that in the future it will play a critical part whenever the country calls upon it to defend her, and

will add unforgettable chapters of gallantry and victorious achievement to the epic of our nation's heroism.

Gentlemen, may I ask you to honour the future of this our youngest Force, all those indomitable young men who have built up already a tradition of heroism unequalled in the annals of military history.

REPLY TO "THE AIR FORCE"

Mr. Chairman, Gentlemen,

That the work of the Air Force should be so well appreciated is certainly an inspiration to those of us who are in the Force. As you have pointed out, Sir, the Force is comparatively young, and that it has already been able to build up a worthy tradition is due in no small measure to the example set to it by its sister Forces, the Army and the Navy, and also by the great examples of heroism which the history of this country has given us. We who have been connected with the Air Force from its earlier years are very conscious of the debt of gratitude we owe our sister Services, and it is our earnest hope that we shall be able to maintain the traditions they have maintained and take our place nobly alongside them. We ask nothing more than to be as worthy of public confidence and esteem as they are.

The age of our Service, roughly half a century, makes much of its work experimental, but this at the same time gives the airman a sense of adventure which one always experiences in trying out new things. It also gives him a sense of responsibility, that he is making a discovery and that it must be a complete discovery, perfect as he can make it in all its details. Again, as in all young institutions, the idea that one is helping to create or mould something, gives one the feeling that one has a mission and a destiny to fulfil, and this is by no means a small stimulation. I believe I can say with assurance that every airman has the sense of being in some measure responsible for the future of the Service, and in that feeling of individual responsibility lies the greatest power of the Force.

Gentlemen, I would like to take this opportunity for thanking you for your recognition of our work and for the cordial sentiments you have expressed tonight.

CHAIRMAN'S SPEECH AT THE GENERAL MEETING OF A COMPANY

Ladies and Gentlemen,

The Annual Report has been in your hands for some days and I take it that you have read it. You will have noticed that in spite of the difficult times and the different conditions under which we are now working, we have been able to make satisfactory progress and maintain a sound position.

Your Directors thought it sound policy to increase the capital of the Company, and accordingly . . . new shares have been issued. The capital of the Company now stands at . . . of which . . . is paid-up capital.

The profits of the Company, after making provision for taxation and depreciation is . . . This compares favourably with the profits made in previous years, indeed I may add that it is an exceptionally good figure considering the difficult period we are passing through. The dividend on the Preference shares of the Company is . . . which will absorb . . . This leaves us with a surplus of . . . It is proposed to put . . . out of this surplus into the Reserve Fund, leaving a balance of . . . to be carried forward, making a total of . . .

If there is no industrial trouble nor any unforeseen handicaps during the coming year, we may be able to reap more fully the results of the last few years, and in consequence put the Company on an even more prosperous footing. We may, I hope, be in a position to open more branches. As you are aware, the Company has . . . branches covering a very large area of the country, but there are still a few places left where we should like to establish our influence, and we hope that the near future will find us in a position to be able to do so.

As we look back on our progress during the past year, we feel we must say a special word of praise for our Managing Director. He has been a loyal and untiring worker and has steered the Company astutely through a period of unprecedented difficulty. I feel, Ladies and Gentlemen, that your Company could not be in better hands, and I am sure you will agree with me that Mr. . . .'s ability and efficiency

have produced most praiseworthy results. I must also pay tribute to the branch managers whose loyalty and co-operation have never been found wanting. They have all done their work well and have shown energy and sound judgment and initiative. I must also take this opportunity for thanking our excellent staff who have given us most able and unstinted support throughout. They have made a notable contribution to our success, and have always been loyal and co-operative.

I am sure, Ladies and Gentlemen, you will feel with me that we have had a very successful year, and I am confident that our position will be fully maintained in the year before us.

ELECTION OF A DIRECTOR OF A COMPANY— BY THE CHAIRMAN

Gentlemen,

This afternoon I have the very pleasant duty of proposing Mr. . . . as a Director of this Company. As you know the vacancy is caused by the resignation of Mr. . . . who feels that his health does not permit him to continue his duties as Director any longer. May I therefore move that a Directorship of this Company be offered to Mr. . . .

Mr. . . . is, as I am sure you are well aware, a very great admirer of our Company and has had very happy business associations with us for a number of years. He is one of the most important businessmen in the city, and is already a Director in several firms of high repute. He is everywhere regarded as a person of sound business principles and great personal integrity. I have been personally acquainted with him for many years, and I know with what immense energy and zeal he tackles any problem which confronts him. He has, moreover, that quality which is of so much consequence to businessmen and diplomats—tact. His decisions are always arrived at after weighty consideration, and I am certain that he will be a great asset to us on the Board especially when momentous resolutions have to be decided.

I have the fullest confidence in Mr. . . . and I am convinced that it is in the best interests of the Company that he should be asked to join us. I am sure, Gentlemen that

my proposal that Mr. . . . be elected a Director of this Company will find very ready support from all of you.

DIRECTOR'S SPEECH AFTER ELECTION

Gentlemen,

I thank you very much indeed for the honour you have done to me in electing me to your Board of Directors. I have always taken a keen interest in the work of this House, and have had very happy business relations with it. May I assure you that I shall do my best to serve this Firm to the best of my ability, and shall always keep in mind its great traditions and worthy reputation.

I thank you for the confidence you have placed in me, and I hope I shall be able to render many useful services to the Board during the period of my Directorship.

SPEECH PROPOSING THE RE-ELECTION OF A DIRECTOR

Gentlemen,

You will notice that Mr. . . . retires under Section . . . , but is eligible for re-election, and this afternoon it is my pleasant duty to propose that he should be re-elected. Mr. . . . has been an invaluable member of the Board, and his sound business acumen and his high principles have always been in evidence. He has a very intimate knowledge of the affairs and position of the Company for he has had a very long association with it, and I feel that it is in the interests of the Company that he should be re-elected. I know all my colleagues on the Board feel that Mr. . . . has been one of the most helpful and far-sighted members we have ever had. His suggestions carry great weight with all of us, for we have found by experience that they have always been wise and beneficial.

I, therefore, have great pleasure in moving that Mr. . . . shall be re-elected to the Board, and it is with the highest confidence that I make this proposal.

SPEECH AT THE RESIGNATION OF A DIRECTOR— BY THE CHAIRMAN

Gentlemen,

It is with a feeling of great sadness that I rise this afternoon to tell you of Mr. . . .'s decision to resign his Director-

ship of this Company. Mr. . . . has been with us for a number of years, and his work on the Board has been invaluable. The suggestions he has made have had most salutary effects on the Company, and his advice has always been that of an expert. But Mr. . . .'s health has been indifferent for some time, and he feels that in the interests of the Company he should retire and give place to someone else. It is characteristic of Mr. . . . that he should wish to give the whole measure of his energy to the Company and failing that to feel that it is in our interests that he should withdraw from the Board.

I should like now to take this opportunity of expressing, on behalf of the Shareholders, as well as the Directors of this Company, our deep appreciation of the services Mr. . . . has so generously and conscientiously rendered the Company during his long association with it. We all hope his health will improve and we wish him every good wish for the future.

REPLY BY RETIRING DIRECTOR

Mr. Chairman, Gentlemen,

I am deeply grateful to you, Mr. Chairman, and to you Gentlemen, for your expression of appreciation, and your good wishes for my future.

It is indeed with great regret that I resign from the Directorship of this Company. In doing so I feel that I am acting in the interests of the Company which needs men whose health is unimpaired and who can therefore give all their strength to its affairs. Unfortunately I do not feel capable of doing as much as I would like to do, and it is this fact which led to my decision to resign.

Before I leave, however, I should like to record my grateful thanks to all of you for the tolerance you have shown in dealing with my suggestions that I brought forward and the consideration you have always shown towards me, although at times the opinions, especially of the younger Directors, differed so much from my own. I believe this attitude of seeing the other man's point of view is most important in a Company's deliberations, and brings about a spirit of harmony and co-operation which makes the policy of the Directorate a balanced and well-considered one.

In conclusion, Gentlemen, may I wish this Company a successful future, and may I express the hope that it will always be guided by men who have the same ideas of integrity and the same strength of mind as yourselves. It remains for me to thank you sincerely for your good wishes and for the happy time I have had during my Directorship of this Company.

VOTE OF THANKS TO MANAGING DIRECTOR AND STAFF

Gentlemen,

I should like to take this opportunity of expressing, on behalf of the Directors, our sincere thanks for the devoted services of Mr. . . . our Managing Director. He has carried out his work for this Company with unflagging energy and unstinted devotion. His task is an extremely onerous one, and demands the highest degree of patience and tact, and that he has carried out that task with such outstanding success is a tribute to his love of hard work, his efficiency and high personal principles. He knows every detail of the working of this Firm, with the result that if anything goes wrong, a quick examination tells him where the fault lies, and he has it remedied immediately. If it were not for this detailed and intimate knowledge I feel sure that this Company would not enjoy the good position that it does today.

Mr. . . .'s relationship with the staff is most cordial, and through his sympathy with their aspirations, and his willingness always to give a hearing to their point of view, he has been able to avoid disputes between management and staff, disputes which might have cost us dearly. I feel, therefore, that we should tender Mr. . . . our hearty thanks and sincere appreciation of the great services he has rendered us, and record his unswerving loyalty and devotion.

Finally I would like to record our thanks to the staff for all their work, and the loyalty which they have always shown to the Company. It is a great comfort for us to know that we have such a faithful team of workers devoted to the interests of this Firm. Moreover they are workers who are always ready to discuss their difficulties with us before making hasty decisions of their own. I feel that the Company can rightly be proud of them, and I would like to assure them that we

for our part will always have their interests and welfare at heart.

MANAGER'S ADDRESS TO STAFF

Gentlemen,

For many years now, it has been my custom at the beginning of the year to address the staff. First of all I want to extend a hearty welcome to the new members of our staff, and express the wish that they will be happy with us. I can assure them that we, for our part, will do our best to make them happy.

In this brief address, I would like to say that it is my earnest desire that there shall always exist between yourselves and the management, the most loyal co-operation and the most cordial relationship. I would like to tell you how anxious we are that there should be complete harmony between all of us, which will be to our mutual advantage. The management is always ready to discuss any problem with you, to settle disputes amicably and to see that a full measure of justice falls to you. You will be pleased to know that from this year, the scales of salaries have been revised and substantially increased. A canteen has been provided and we hope to be able to give you more amenities later on. In this respect I shall always welcome suggestions from you.

I would ask all of you to present your problems to the management in a true spirit of co-operation and not to arrive at conclusions among yourselves without considering all the implications of your problems. I can assure you that we shall do everything in our power to make things comfortable for you here and to approach your difficulties with real sympathy. I believe I can say that you have always found the management very sympathetic in the past, and I am sure it will be equally so in the future.

Finally, I hope this coming year will prove one of great promise and progress both for yourselves and for this institution. I trust all of you will find your work here interesting and full of promise, and I am convinced that you will promote that spirit of good-will and harmony which has been a characteristic of the staff of this Firm in the past. May all of you have a happy year in front of you.

SPEECH AT PRESENTATION TO A RETIRING MANAGER

Ladies and Gentlemen,

As one of the oldest employees of this Firm, I have been asked to make this presentation to our Manager, Mr. . . . who as you know is retiring at the end of this month. Mr. . . . has been manager of this Company for . . . years, and during that time, thanks to his outstanding abilities, the Company has made notable progress. I am sure that all of us who have worked under Mr. . . . long enough to get to know him, will testify that we could not have had a more kindly or sympathetic manager. He has always been most ready to listen to our point of view and to grant our demands, as far as it was in the interests of ourselves and the Firm to do so. During his period of management, our pay scales have been increased, we have been provided with many amenities and our general conditions of work have been considerably improved. In consequence there has always existed between the staff and the management, the most cordial relations.

In making this little presentation, which is a token of our esteem and affection for Mr. . . . I would like to thank him on behalf of the employees for his friendliness and co-operation, and express the wish that he will have a long and happy period of retirement.

REPLY BY MANAGER AFTER PRESENTATION

Ladies and Gentlemen,

I have been extremely touched by all that has been said about me this evening, and may I thank you all very much, both for what you have said and for the gift you have so kindly presented to me. I have had a very long and happy connection with this Firm, and I shall be very sorry to leave it. But we all have to retire some day, and I think it is now time that I gave up "active service" and made way for a younger person. I have enjoyed working here for many reasons, but I think the main cause of my being so happy here is the congenial people I have had the pleasure of working with. Everyone in the Firm has been very helpful and co-operative and that means a great deal to a manager.

For if there are constant bickerings to attend to, constant disputes to look into, the manager's programme is upset and the organisation put out of gear. And you know when something goes wrong with the organisation, the whole machinery of the Firm is disturbed or jeopardised. That this Firm is working so well is very largely due to the attitude of the workers, whom I have had the pleasure of supervising for so many years. I have not had to spend my time on petty staff complaints, but have been able to devote myself to important matters which vitally affect the welfare of the Firm. I must thank all of you very sincerely for making my task as manager so easy, and I am sure that you will give the same measure of co-operation to my successor.

I hope I shall be able to meet you again on the several social occasions which the Firm organises. I certainly should be very unhappy at the thought of severing my connection with you altogether. But I am sure that will not happen, for I shall make every endeavour to come back for the Firm's annual gathering, and to drop in when I am nearby.

May I express my hearty thanks to you all, and may I give you the assurance that I shall always carry in my mind the happiest memories of our having worked here together. Thank you very much indeed.

PRESENTATION OF A WEDDING PRESENT TO AN EMPLOYEE

Ladies and Gentlemen,

We have met together this evening for a very happy occasion. Mr. . . . is shortly to be married and we want to offer him our congratulations and ask him to accept this small present from us.

I don't want to make a long speech, and I hope I shall not be disappointing any of you here if I refrain from making the usual comments and jests about the perils, etc., of matrimony. I feel that they are very trite and commonplace and I would much rather say a few words expressing our good wishes for Mr. . . . in the future.

First of all, I would like on behalf of all the employees in this Firm to congratulate Mr. . . . and then to say that we all hope that he and his future wife will be very happy,

and will have a life of health and prosperity and good fortune. In offering Mr. . . . this little gift, we do so with our heartiest good wishes and our sincerest thoughts. May I ask you, Mr. . . ., to accept this gift as a token of our affection and esteem for you.

REPLY BY AN EMPLOYEE AFTER PRESENTATION OF A WEDDING PRESENT

Ladies and Gentlemen,

I am afraid I am quite unaccustomed to making speeches and so I am sure you will not mind if what I say is very brief. I thank all of you very sincerely for the very nice gift you have given me and for all your good wishes. When we are undertaking a new venture, it is always a fortifying and happy thought to know that we are surrounded by well-wishers, and I feel very proud of having so many good wishes showered on me today.

I shall always cherish thoughts of this occasion and it will always be a very happy memory for me to look back upon. Thanking you all very much indeed.

PRESENTATION TO A RETIRING EMPLOYEE

Ladies and Gentlemen,

This gathering has been called together in order to say farewell to Mr. . . . and to make a small presentation to him. Mr. . . . has worked in this Firm for . . . years, and all his colleagues have enjoyed his congenial company and pleasant personality. He has been exemplary in his work, always enthusiastic about it, and putting his whole heart and soul into it. He has never taken leave of absence except under the most pressing circumstances, and we have all, I am sure, noticed his strict sense of punctuality. He has certainly been an example to all of us.

He has, too, been most helpful, especially to the junior members of the Firm and to newcomers. He has always been ready with a word of encouragement, and has always made us feel that there was someone to turn to in cases of difficulty. We shall all miss him very much, and in his retiring the Firm will have lost a most loyal and efficient worker.

And now, Ladies and Gentlemen, I would like to make this small presentation on behalf of the employees of this Company. We ask Mr. . . . to accept this small gift as a token of our affection and regard for him. We hope that he will not lose touch with his old colleagues, and will come back on those occasions when we have staff gatherings. I do not need to add how welcome he will be. We all wish Mr. . . . a long and prosperous future, and we hope he will have a very happy period of retirement. Mr. . . . may I ask you to accept this small token from all your colleagues in this Firm.

REPLY BY RETIRING EMPLOYEE AFTER PRESENTATION

Mr. . . ., Gentlemen,

I thank you most sincerely for the kind things you have said about me. I feel I am encompassed by your good wishes and I shall always look back on this occasion with very deep feelings of happiness. At the same time you can imagine that there is a feeling of sadness within me for I am leaving a place where I have worked for . . . years. The years have slipped away quickly but I must say, pleasantly. I have enjoyed myself to the full during my career here and I know that if your good wishes are with me now, they have been with me no less all the time I have been here. The spirit of real friendship which pervades this atmosphere now, has been very much in evidence throughout, so that one feels one is working with friends not merely with co-workers. This fact makes it much more difficult for one to leave without the thought that one is being cut off from many happy attachments, but however, I hope that I shall not be entirely cut off from the Firm, for it is my intention to come back from time to time and get back to the social functions which bring us all together several times in the year.

I am deeply grateful to you for the very useful present you have given me and the kindness which prompted you to give it. It will be one of my most treasured possessions and I shall always regard it as a symbol of the sincere friends I have made here.

Thank you all very much indeed.

SPEECH IN CELEBRATION OF A FIRM'S JUBILEE

Ladies and Gentlemen,

This is a very happy occasion for all of us. Fifty years ago today, this Firm was established, and I do not think it would be out of place for me to give you at this point, some idea of the Firm's history. It was established in this town by Mr. . . . whose keen business eye led him to see the need for a Company which could supply the immediate neighbourhood with . . . (name goods, manufactures, etc.). He began in a very small way, investing . . . amount of capital and employing only . . . men. Mr. . . . was a man of the highest integrity, and he impressed on his employees the absolute need for honesty—honesty to their Firm, to the work they were doing and therefore honesty to themselves. For they would not be honest to their own abilities if they gave less than their best. It is my conviction that this integrity throughout the Firm was a major cause for its phenomenal success. The business of the Firm grew by leaps and bounds, and moreover it acquired a reputation for a quality of workmanship which could not be surpassed by any similar firm in the country. Owing to this success, Mr. . . . thought it expedient to increase the capital of the Firm, and so in . . . it was made a Public Limited Company with a capital of . . .

After Mr. . . .'s death in . . ., the Firm passed to his son, Mr. . . . who continued the high traditions of his father. Under his wise and valued guidance, the Firm has made notable progress and it is now the leading firm in the country as far as . . . goods are concerned.

Today we celebrate its Golden Jubilee, and as we look back on its fifty years of history, I feel all of us can be justly proud of being associated with it. Whether we belong to the Firm in a small or high capacity, I am confident that each one of us feels honoured at being able to play a part in helping to maintain its high traditions, and at knowing that it is being carried on in the spirit of its founder.

May I, on behalf of all connected with the Firm of . . . wish it a most prosperous future, and express the hope that its traditional reputation for quality and integrity will always be maintained.

TO "THE EMPLOYEES"—BY A JUNIOR DIRECTOR

Mr. Chairman, Gentlemen,

It is my very pleasant privilege to speak in appreciation of the employees of this Firm. I am sure we all appreciate very much their sense of loyalty and good feeling towards this Company, and we are very proud of having such a happy and devoted band of workers. The Firm has had a very good year, and as you all know it has an excellent reputation for the high quality of materials it produces. Our employees play a major part in the excellence of our production, and I feel proud to be able to say that their standard of work is consistently high. Attendance too, has been very good and has made it possible for us to honour our contracts promptly, and that is a highly important factor in the success of any Company.

We are very glad to have this opportunity of thanking our staff of their efficiency and loyalty, and their appreciation of what we have been able to do for them. We are very grateful to all of you and I do not think that you in your turn will ever find this Firm lacking in its constant concern for your welfare and comfort while you are in its employ. It is with the greatest pleasure that I rise to give a hearty expression of thanks to our employees for their valuable contribution to this Firm.

REPLY TO "THE EMPLOYEES"

Mr. Chairman, Ladies and Gentlemen,

May I on behalf of the employees thank you, Mr. . . ., for the kind things you have said about us, and the other Directors for their spontaneous and sincere endorsement of them. And may I also thank you for your very generous hospitality today. We look forward eagerly to these annual dinners, and look back on them with the happiest of thoughts. And I am sure all of us here tonight will look back on this one as being one of the happiest we have ever had.

I feel we are very lucky to have such a sympathetic and kindly Board of Directors, who are so desirous of our welfare and comfort. Speaking for my colleagues, I feel sure we all try to work willingly, conscientiously and to the best of our ability, but I would also like to add that we are inspired to

do so by the large-hearted attitude of the Directors. We have everything here to help us to be efficient and we should be very thankful that so much is being done to make the conditions under which we work ideal. I hope the Directors will always be able to say the same about us as Mr. . . . has said tonight.

Again, I thank you very much for the remarks which have been made about us and for the very pleasant evening you have given us.

TO "THE FIRM OF . . ."—BY AN EMPLOYEE

Mr. Chairman, Gentlemen,

I feel very conscious of the honour and responsibility which has been placed upon me tonight—the honour of making a speech in appreciation of this Firm with which we are all so proudly associated. We are proud of this Firm because it is conducted in such a way that it is universally esteemed, and I feel sure that all of us feel a sense of pride when we hear it praised and complimented by those who have occasion to do business with it. I may say that we feel a sort of personal pride for I believe that each one of us feels that he is doing something to maintain the prestige of this Company. Speaking from an employee's point of view, I would say that the happy spirit of harmony that prevails among us here, and the consciousness that we are all working for one purpose, namely, to help this Firm in whatever capacity we may be, is brought about by the cordial relationship which exists between employers and employees. We have the great benefit of having very just employers. I don't say that they give us everything which we want, nor do they overlook our faults, but they are very impartial, giving censure where censure is needed and praise where praise is deserved. So we know exactly what is expected from us, we know the required standard and the measure of appreciation we shall get if that standard is reached. Our employers have certainly given us everything to help us attain the required standard. We work under excellent conditions, and we have many amenities and facilities for our comfort here. To work under pleasant and comfortable conditions make one's work one's pleasure, but unfortunately not all employers are sufficiently liberal-minded

to feel that one's work should be anything more than a drudgery where hard task-masters exact unwilling work from employees labouring under the most difficult conditions. We should be very thankful that employers are generous people, a fact that I hope we shall always appreciate. And so, Gentlemen, with the conviction that all of us share these sentiments about the kindness and generosity of our employers, I ask you to join with me in proposing the health and prosperity of the Firm of . . . and to thank the Directors for this very pleasant function they have arranged.

TO "OUR DIRECTORS"

Ladies and Gentlemen,

I consider it a signal honour to have been called upon to propose the health of "Our Directors." I have now been in this firm for . . . years and I really can't imagine a happier way of spending . . . years as by spending them working for our Directors! We all know what an excellent reputation this firm has and I think I can safely say that that reputation is due to the high principles which the Directors have always maintained. I suppose many of us come to work, do our job well and go home without ever realising that there is a plan behind all that we do. On that plan depends the success of the firm and linked up with that is of course the success of each one of us. If that plan were shoddily drawn up, if the principles upon which it were based were corrupt or if the principles even once deviated from the highest moral code, we should one and all be affected. We may not be aware of what was happening perhaps, but the firm would not have that excellent reputation that it has, or we might not be paid so handsomely or the quality of what we turn out may not be so good. On all sides we find testimony to the excellence of whatever is done here. Naturally we feel proud to be connected with such an institution. And all this I submit is due to the strict, efficient, upright and progressive policy which our Directors are pursuing. So I feel we should be very grateful that we are working for Directors who have the welfare of the public so much at heart.

At the same time, our welfare is their continual concern.

As soon as the firm shows a substantial profit, we are given the benefit of it. New amenities are introduced for our comfort and more facilities given us. I feel sure that we may rightly think of ourselves as real shareholders of the firm, for we certainly get our share of the profits.

Tonight is a social event which brings all of us together, from the new arrival to the veteran. We all have this common thought—that we are proud to work for this firm. And it is with this thought uppermost in my mind that I ask you to wish continued prosperity to our Directors and to this firm which they so ably control.

REPLY TO "THE FIRM OF . . ."—BY A DIRECTOR

Mr. Chairman, Gentlemen,

We are deeply conscious of the kindness and loyalty which have prompted the remarks that Mr. . . . has just made about this Firm and its Directors. We are very gratified to know that there is a sense of pride among the employees in working for this Firm, and I can assure you that the Directors for their part feel pride in the loyal band of workers whom we have here with us, and in the way they are carrying out their duties. I would like you to know that the work you are doing is of a very high standard, and that accounts for the high quality of the products we are able to produce. It is not always possible for us to come round and praise the work of each one, so we try to show our appreciation by providing you with as many amenities and facilities as we can. In any case I would like to assure you that the work of individuals does not pass unnoticed, and we are fully conscious of the excellent pieces of individual craftsmanship which are being done.

I feel sure that we shall continue in the future to work with that same spirit of friendliness as we have shown in the past, and I am sure that the mutual respect and regard which we have for each other will always prevail. On behalf of the Directors, I would like to thank you all for your loyalty to this Firm, and for your determination to work, according to the high traditions which have been set up in the past.

Thank you very much, Mr. . . . for the speech you so ably

made: the manner in which it was received is indeed gratifying to us.

SPEECH AT A CRICKET CLUB'S ANNUAL MEETING

Gentlemen,

I am very happy to be able to tell you that the cricket season which has just come to an end, has been a very successful one for this Club. By this time, all of you must have had an opportunity of looking at the Club's Annual Report which was circulated to members about a fortnight ago, and you will have noticed the satisfactory condition of the Club and the success it met with last season. I am not going into details but there are one or two points I would like to emphasise..

As far as Club membership goes this year has seen a substantial increase. Our members now number . . . compared with . . . in the previous year. This is very heartening, and is, I feel, an indication of the growing popularity of the Club. We extend a warm welcome to our new members and hope they will have a long and pleasant association with us.

Financially, we have a very encouraging Balance Sheet to show you, and we feel, because of the substantial balance that has been brought forward, we should be able to make certain improvements in the Club, and in this respect your suggestions will be welcome. We are anxious to make the Club as attractive as we can, and to offer our members as many facilities as we can. If our gate receipts next year are as great as this year's, we shall be able to improve the Club beyond recognition. We hope to make a start on improvements straightaway, and by the beginning of next season, the stands will provide accommodation for . . . extra spectators.

With regard to our successes in the field, I believe you will agree that our record gives every cause for satisfaction. Out of the . . . matches that have been played . . . have been won, . . . drawn and . . . lost. This is a record to be proud of, and I feel Mr. . . ., the Captain, and his team deserve our heartiest congratulations. They have reached a high standard of play, and have always played the game

with the greatest sense of sportsmanship, and according to its highest traditions. Consequently, the team is very popular both with other teams and with the spectators who have so enthusiastically supported it throughout the season. May I here express the hope that the team will continue its excellent record next year, and may we wish it the best of luck.

I cannot let this occasion pass, without referring to the work of our committee. They have made unsparing efforts for the welfare of the Club, and the sound position it occupies today is very largely due to their labours. I must in particular mention the work of the Honorary Secretary and the Honorary Treasurer whose efficiency and energy have greatly contributed to the success of the Club. May I express our sincere appreciation to them.

I must also mention the unofficial members of the Club who have supported us so enthusiastically and been such encouraging spectators. They have, in their keenness, been a real inspiration to the team, and when we are able to get improvements done, they will find every comfort provided for them for watching the game.

I am sure, Gentlemen, that you share my sentiments, that this has been a most gratifying report for the Club, and I am sure you would like me to express your thanks to all those who have contributed to our success.

SPEECH AT A FOOTBALL CLUB DINNER

Gentlemen,

It has been suggested that I should take the opportunity when we are all together, to say a few words about the progress of the Club during the past year, and its position at present.

I am very glad to be able to say that we have had on the whole a very successful season, and therefore we find ourselves in a sound financial position as our gate receipts have proved very satisfactory, a fact which of course to some extent, reflects the popularity of our Club.

At the beginning of the season we found ourselves with several new players, and I would like to take this opportunity of saying how well they have fitted into the team, and what splendid players they have proved themselves. We

have been fortunate too, this season, in not having had to cancel any matches and this has been a considerable help both financially and from the point of view of actual play. Fortunately too, we have not been the cause of any ugly incidents on the field, and all our players have played the game in a sporting manner, and their discipline has been noteworthy. We have always made it a rule that we should in no way appear to doubt or disagree with the decision of the referee on the field, and that we should accept it as final whether we agree with it or not, or at the most choose a discreet moment to talk with him about it, if we are not sure why a particular decision was given. Unfortunately, players are far too prone to break rules, I don't say deliberately of course, but this slows up the game considerably and must be extremely annoying for the spectators. I feel personally that the more first-class football we can watch, the quicker our own standard will improve. I think films would be a great help in this respect, and I wish we could get access to more films of international and first-class games. It would certainly help us to see how much more interesting a comparatively uninterrupted game is, compared with one in which the whistle is being blown every few seconds.

In conclusion, I would like to thank all those who have worked with unsparing efforts to make this season a success. In particular our Honorary Secretary who has done everything to make the Club what it is today. He has put his whole heart and soul into the Club, and has put aside many personal activities for its sake. I feel we should be sincerely grateful to him. Our Honorary Treasurer has also worked very hard and diligently and has attended to our finances with meticulous care. His is a most exacting task and he has tackled it with energy and efficiency. Lastly, I must express my gratitude to all our supporters whose encouragement has been a great source of inspiration to us. I hope we shall continue to be worthy of their support and of the confidence they have placed in us.

I feel that the next season should be just as successful as this one, and I can assure you that in any case we shall do our best to try to maintain a high standard both in our play and in our sense of sportsmanship.

PRESIDENT'S ADDRESS AT A HOCKEY
CLUB MEETING

Gentlemen,

It is a very great pleasure for me to address you at this annual gathering, and at the outset I would like to say how encouraging it is to see so many of our supporters here to-night.

I expect most of you have looked over the Report, and so I will not give any detailed statistics about this season's record, but rather emphasise a few points which I feel to be of particular significance.

We have had a good season on the whole, and if we haven't come out top we can at least feel gratified that we have played hockey of a high standard, and have a very promising set of players coming on. Practice matches have generally been well attended, but I wish they were taken even more seriously. Our opposing teams have on the whole played hockey of a high standard, and if we are going to be able to compete with them on equal ground, we must practise regularly. It is not enough to turn out when Cup matches are upon us; the work which we put in earlier in the season will hold us in good stead and we should not neglect it.

I should like to say a word or two here on the very sporting spirit which the team has always shown; I think the spectators have very much appreciated it, and we have now a reputation of being one of the most sportsmanlike teams in the province. I am sure we all feel very proud of our team for that quality, and they deserve our congratulations.

Our Honorary Secretary deserves a special word of praise for the very competent way he has carried out his onerous duties, and I know you will join with me in tendering him our grateful thanks. His is a difficult task, but he has never failed in it nor has he spared any pains to make a success of it. That the Club has run so smoothly is due, in a great measure, to his unflagging efforts, and he can indeed feel gratified at the results he has achieved. Our Treasurer too, has been most painstaking, and we all feel, I know, that the Club's finances could not be in better hands. We offer him our cordial thanks.

Lastly, I thank all of you for the support you have given during the past year, and the ready response you have given, when calls have been made upon you.

VOTE OF THANKS TO AN HONORARY SECRETARY AT A GENERAL MEETING OF A CLUB

Gentlemen,

I rise to propose a hearty vote of thanks to our Honorary Secretary, Mr. . . . Mr. . . . , has been secretary of this Club for the last ten years, and I believe I can say without fear of being contradicted that he has never given us any cause for complaint. And that is certainly saying a very great deal for his energy and efficiency. To be secretary of this Club is not an easy task. In fact, it is a most exacting task. One has to be the epitome of promptness, and one has to be on the spot all the time. It so often happens that a player cannot turn up at the last moment, and a substitute has to be found. The difficult job of finding that substitute devolves on the secretary. Again, if an accident happens on the field, he has to see that it is quickly attended to. He has to make arrangements for the visiting teams, and he has to make arrangements for our team when it plays away. Often these arrangements are not such smooth-sailing affairs as we are apt to imagine. At the last moment he may be let down, but he has to see that the team is not let down. A train may be cancelled without previous warning, the caterer may have overlooked an order, the sports' dealer may have sent the wrong equipment, all these sorts of contingencies the secretary has to deal with. How often have they occurred and yet alternative arrangements have been made and we have been saved of all worry and inconvenience! But seldom have we known what labours the secretary has undergone to save us that inconvenience. We must not imagine for one moment that his work is sit-down office work only. In fact, I would say that the office work is not even one half of his work. Yet, whatever his work is, he does it most efficiently and unobtrusively, and besides this he does it with all his heart and soul. I am convinced that Mr. . . . has given up a great deal of his own time to the Club, and yet he has never grumbled, never seemed dissatisfied.

I am sure I may say on behalf of all the members of the Club that we deeply appreciate his work to make a success of the Club, and that we consider that it is largely due to his untiring efforts that we have gained the position which we are in today.

Gentlemen, I propose a very hearty vote of thanks to Mr. . . .

REPLY BY HONORARY SECRETARY TO VOTE OF THANKS

Gentlemen,

Please accept my sincerest thanks for the vote of thanks which has just been proposed. The Chairman has very kindly voiced his appreciation of my work, and in return I would like to say that although the work of an Honorary Secretary is exacting and requires a great deal of energy, yet my work for the Club has been made very easy and pleasant by the co-operation I have always received from the members and the committee. They have made my task much lighter than it otherwise would have been, and I am very grateful to them. I know there have been times when they have had to put up with make-shift conditions, but they have never been disgruntled. Their ready response whenever calls have been made upon them has enabled me to make prompt arrangements, and thereby avoid delay and muddles which might otherwise have resulted. An Honorary Secretary can be caused much embarrassment if players fail to turn up for matches, or give a late notification of their inability to play, but there has been no occasion when I have been inconvenienced on this account, and the consideration which the team has shown is most praiseworthy. I must extend my sincere thanks to them.

In conclusion I would like to say how happy my work is here and how much I appreciate your recognition of what I have been able to do.

VOTE OF THANKS TO AN HONORARY TREASURER

Gentlemen,

I rise to propose hearty vote of thanks to one who has a most arduous and thankless office to fulfil in connection

with the Club. I allude to the Honorary Treasurer, to whose exertions we owe so much.

To look after a Club's finances is indeed a responsible task, and to do that task well and give accurate accounts from time to time of the financial position of the Club shows a large measure of efficiency and competence. Whenever the Committee has asked Mr. . . . to let it have a rough estimate of the finances of the Club, he has given us a most accurate estimate on the spur of the moment. We really appreciate his efforts to get money in regularly and see that payments are made promptly.

Another thing we greatly appreciate is Mr. . . .'s sense of economy. He takes great pains to see that we are not extravagant and he brings forward amazingly economical schemes as alternatives to our more extravagant ones. It seems that he has a very intimate knowledge of where to get things at the best price and we have been substantial gainers on more than one occasion when we have taken his advice.

Today, Gentlemen, we are in a very stable financial position and I think a great deal of the credit for that goes to our Honorary Treasurer. I know you will heartily endorse this vote of thanks to him in recognition of the loyal and valuable services he has rendered to this Club.

REPLY BY HONORARY TREASURER TO VOTE OF THANKS

Mr. Chairman, Gentlemen,

I am most indebted to you for the hearty vote of thanks you have accorded me. I have always tried to do my best for the Club, and it has been a great joy to me to see it as stable, financially, as it is today. My work has been made very much easier by the unstinted and loyal co-operation I have had from members and from the Committee alike, and I would like to thank them all very much. I can assure you that an Honorary Treasurer deeply appreciates such co-operation, for without it, his work would be made so very difficult and irksome. That everyone of you pays his subscription without undue delay is a great help; without these regular payments I should be unable to gauge the financial position of the Club from time to time, and in Committee

meetings would not be able to give much of an account of our balances. As it is, I have always been able to give the Committee a fairly accurate idea of our financial position. This has been a great help to them in expanding their programme or modifying it.

I hope we shall have an equally successful season next year, and I would like to assure you that I for my part will do all in my power to see that the Club maintains the happy position it is in today.

SPEECH AT A CRICKET CLUB DINNER

Gentlemen,

You are doubtless expecting the usual annual speech from the Chair, but I promise you mine will not be long. You have already seen the Report of the Club for the past year, and it only remains for me to stress a few points in it.

You will have noticed that altogether we have had a much more successful season than in previous years. This was due mainly to the fact that the Club was in a better financial position and we were therefore able to follow a policy of expansion. So we arranged more fixtures, improved our ground and increased the space for stands, so that consequently our gate receipts have been much higher and we now find ourselves in a very flourishing financial position.

As far as the games themselves have gone, we have done well. Out of . . . matches played, we won . . . drew . . . and lost . . . I believe you will agree that that is a good record.

And now, I would like to welcome to our ranks all the new members who joined us during the season, and we would like to say how much their enthusiasm and support have inspired us. We hope this coming season to be able to run two elevens; I see no difficulty here with the increased membership we now have and the sound financial position of the Club.

I am very glad to see that cricket still keeps its hold upon the country. It is a classic game and if played in the right spirit is most enjoyable for spectators and players alike. I am happy to say that I think our team upholds the highest

traditions of the game and always shows a most sporting spirit.

On this enjoyable occasion, I will not say more, Gentlemen, it only remains for me to ask you to join with me in wishing "Success to our Club."

TO "OUR SPORTS CLUB"

Gentlemen,

I have now to propose success to "The . . . Club." But before I do so, I daresay you expect me to give you some account of the Club's activities during the past season. The Club's report has been circulated amongst you, and I take it that all of you have read it and gathered from it the kind of season which the Club has had. You will have noticed that it was a successful season, in fact, I would say one of the most successful seasons we have had for a long time. The membership of the Club has increased, a fact which testifies to its popularity, and we have been greatly helped by a number of new players who have proved themselves to be of exceptional merit. That they chose to join us is a source of gratification to us, and we are very pleased indeed to welcome them. I think I can say on their behalf that they have enjoyed their season here, and I hope this is only the beginning of a long and happy association with us.

You will notice that our financial position is very sound, and we attribute this to the increase in gate money, which proves again that our Club is enjoying great popularity. For our part we are sincerely glad that we have been able to maintain a standard of sport which on the whole has won the support of so many enthusiasts.

But we could not have won the position we have without an effort, and here I would like to congratulate the team on the very sporting spirit which it has always displayed, and our captain who has done so much for the welfare of the team and has showed himself such an able and inspiring leader. The team has worked together in real harmony and on no occasion has any member of the team done anything to break that harmony. That in itself is a very great achievement, and I feel we should all be proud of such a team. I would like, too, to mention the untiring efforts of

our secretary who has worked unsparingly for us and carried out his work with clock-like regularity and precision. His work for the Club cannot be over-estimated, and we are, I am sure, fully conscious of the debt we owe him. Our treasurer too has been most efficient and painstaking, and it is gratifying to have our finances in such capable hands.

I am sure you will all agree with me that we may be justly proud of the season we have had, and I know it will be with the great pleasure that you will join with me in wishing "Success to the . . . Club."

REPLY TO "OUR CLUB"—BY THE CAPTAIN

Gentlemen,

I am most grateful to you for coupling my name with your remarks, and I thank you, Mr. . . ., for the generous words you have spoken about the team and myself. I feel I cannot take nearly so much credit for our success as you have so kindly bestowed on me: the success we have had this season has been due, first and foremost, to the team itself. I could never wish for a better side to work with. Every member of the team has given his full measure of co-operation and has been a true sportsman. The officers and members of the committee have always been most helpful, too, and they have carried out their difficult duties in an exemplary manner, sometimes, I fear under most trying circumstances. Our secretary has handled every fixture with the greatest efficiency, and the sound state of our finances testifies to the untiring efforts of our treasurer. In addition I would like to thank all the unofficial members of the Club who have given us their unstinted support, and have always been ready to encourage us. All have helped to make this a very pleasant and successful season, and I am sure all members of the team are very grateful to them.

You will notice from the Report that we have won most of our matches. And I feel that next season we may do even better with the experience we have gained in playing together and with the promising talent among the younger members of the Club. They have practised hard and regularly, and should do very well in the future. Because of the great enthusiasm shown this season by the members of the

Club and because of the increase in our membership, we propose to run a second team next season. I am convinced that this would be a great success, and I am sure all of you will support the experiment.

I thank you very much, Gentlemen, for your good wishes to the team and for your ever ready support and encouragement.

TO "OUR CAPTAIN"—AT A CRICKET CLUB FUNCTION

Mr. Chairman, Gentlemen,

We have just heard the speech from the Chair, and have learnt of the happy state of the Club and its successful record for the past season. I feel now it is my duty to ask you to join with me in proposing a hearty vote of thanks to the gentleman to whose exertions the Club owes so much of its success. I refer to Mr. . . . our Captain.

Mr. . . . seems to me to be a born leader. He is a most inspiring person to lead a team into the field and the confidence he evokes among the side is, I am sure, partly accountable for the success the team has attained. He is always most encouraging, and is at the same time a real master of the game and its tactics. The team therefore has every confidence in his leadership. Mr. . . . is a fine example of what a sportsman should be; he is energetic, cheerful, cool-headed, able to endure the most difficult conditions and to make light of all catastrophes. All these qualities he has innate in him and they make him the fine captain that he is.

There are other speeches to follow, Gentlemen, so I will not detain you longer. May I ask you now to join with me in giving a hearty vote of thanks to our Captain, Mr. . . .

REPLY TO "OUR CAPTAIN"—BY THE CAPTAIN OF A CRICKET TEAM

Mr. Chairman, Gentlemen,

I am very grateful to you, Mr. . . ., for the generous things you have just said about me, and to you, Gentleman, for endorsing them. Our successes this season have naturally been especially pleasing to me, but in spite of what Mr. . . . said, I cannot claim that the success is due in

any way to me personally, but firstly to the team as a whole who have always worked hard and co-operated, and never thought in terms of personal performances but rather in terms of the performance of the whole eleven. This unselfish attitude has many repercussions on the game, not the least of them being that it promotes a really harmonious team spirit; and the success of an eleven often depends upon the team spirit displayed. If team spirit is lacking, and this player is thinking in terms of his individual performance, and another player in terms of his, then the result is a lack of co-ordination and as a consequence, failure of the whole side. I feel our team has shown an excellent spirit throughout, and here I would like to take the opportunity of thanking them for their sporting attitude and their loyalty. They have upheld the noblest traditions of the game and made themselves a really popular eleven with the public.

I would also like to take this opportunity of thanking all the officials for their unfailing help, which has been a great inspiration, and all the unofficial members of the Club who have so enthusiastically supported as throughout the season.

It is my sincere hope that we shall be able to run two elevens next year. We have plenty of talent and plenty of enthusiasm. The younger members of the Club have always shown the true sportsman's attitude when called upon to fill in a place at the last moment, and I should like to see them being given permanent places in a side. The Chairman has given us high hopes of a second team materialising and I am sure it will find support from all members of the Club.

In conclusion, may I thank you again for your expressions of confidence in me, and may I assure you that my endeavour will always be to do whatever is in my power to promote the welfare of the Club, and to see that it maintains its present high standard.

TO "OUR OPPONENTS"—BY THE CAPTAIN OF A CRICKET TEAM

Gentlemen,

It gives me the greatest pleasure to speak in honour of "Our Opponents" in today's match. We always look for-

ward with great enthusiasm to this match which has become an annual event, and we know we shall have an enjoyable game, played in a most sportsmanlike way. I am sure all of us, both players and spectators, enjoyed today's match. We lost to the better side, but I hope our opponents feel that we gave them a good fight. They have an exceptionally fine team, and they gave us the opportunity of seeing some excellent fielding. Their bowling and batting were a joy to watch, and I feel we can learn many lessons from them. I thought the whole match was very bright and lively, and I am sure the spectators enjoyed every minute of it. This is the kind of cricket we want more of—cricket without a dull moment and played in the best traditions of the game.

We shall look forward to meeting our opponents again next season, and I hope then we shall be able to show them what we have learnt from today's game.

REPLY BY CAPTAIN OF OPPOSING TEAM

Gentlemen,

I would like to thank you very much for the remarks you have just received so spontaneously. And I must say how much we all appreciate your generous hospitality.

Mr. . . . has made some very kind remarks about us, and I hope I may be allowed to make some equally kind remarks about you. You certainly gave us a very hard fight and we were lucky to win. The very narrow victory we managed to gain shows that there was very little disparity between the two sides. And I am sure that if you have learnt any lessons from us, we have learnt just as many from you. The standard of your play was uniformly good, and that is something to be proud of. And, in fact, it is in the long run a more useful quality to have than sporadic brilliance. I have always felt that the good feeling which exists between our two teams has something to do with the spontaneous and lively cricket that is produced when we play against each other. I believe that neither side has that feeling that winning is the all-important thing. Instead they feel that first and foremost they must play well, not well in the sense that they must play slowly and surely, but in the sense that

they must give their opponents a good game, and the spectators a good show for their money. Far too many of our games today are being played with the idea of winning at all costs, whether that entails the spectators going to sleep or not, or whether it makes the players produce feeble and nervous strokes, nor indulge in dreary blocking, or whether it causes the bowlers to be over-anxious and unenterprising. I believe we should, as cricketers, make this our slogan. "Nothing venture, nothing gain," as in the interests of the game, we should be venturesome and bold, so that we produce a game full of life and thrills.

I will close by saying how eagerly we shall look forward to our return match with you; and I hope that we shall be able to give you the same generous hospitality that you have given us today.

Gentlemen, I thank you sincerely for the great welcome you have accorded us.

TO AN HONORARY SECRETARY—AT A CLUB DINNER

Gentlemen,

It is one of my most pleasant duties as Chairman this evening to propose a vote of thanks to our Honorary Secretary. Our Honorary Secretary Mr. . . has been in office now for some years, and under his wise guidance our Club has made tremendous progress. I wonder if we all realise how much of his time he gives to the Club, and the arduous duties he has voluntarily undertaken. To spend willingly and spontaneously every week, so many hours of one's time for the Club is in itself evidence of Mr. . . 's deep interest in its welfare. And it is not easy, nor sometimes pleasant work which Mr. . . finds himself doing. Arranging a suitable fixture list and seeing that it is carried out comfortably is not always an easy task, and I am afraid many of us are ignorant of all that it entails. And then there are so many other little details which Mr. . . has to keep a tactful eye on, so many things which if not handled with astute diplomacy and wisdom might well break the harmony of the Club. That there is such harmony among the members of the Club and between this Club and its neighbours is

due in no little measure to the efforts of Mr. . . . So I feel at this annual gathering we should have a special word of praise and thanks for him, for now we have an opportunity of showing our concerted appreciation. It is therefore with the greatest pleasure, Gentlemen, that I ask you to join with me in offering our sincere thanks to Mr. . . .

REPLY TO VOTE OF THANKS—BY THE HONORARY SECRETARY

Gentlemen,

I thank you most sincerely for the way you have responded to this vote of thanks, and I am very grateful to you, Mr. Chairman, for the many kind things you have said about my work. In return I feel I must say that I could not carry out my work with any such degree of success if it were not for the great assistance given me by the committee and by the members of the Club in general. The committee has always given me the fullest co-operation and allowed me to carry on the way I think best. My duties are made so much easier by these wide discretionary powers, and I am most grateful to the committee for reposing such a measure of confidence in me. I must also say how much I appreciate the members' response to the many calls which I make on them. They are always ready to fit in with the arrangements I make, though I know sometimes that those arrangements could be improved upon. But there are times when improvisations have to be made, and the Club members have been very tolerant on those occasions. All these things help to make my work for the Club very pleasant, and I hope I may be able to serve the Club for many years to come.

Thank you again, for your very kind wishes and for your very encouraging support.

A FAREWELL ADDRESS TO A SPORTS TEAM GOING ON A TOUR ABROAD

Gentlemen,

We meet here today to bid farewell to our . . . team and to wish it a very successful tour. I believe you will all agree that this team is one of the finest teams we have ever

sent abroad. In the last few weeks I have come in contact with it a great deal, and I can vouch for the great sense of sportsmanship which each individual member of the team possesses, and the determination of each one to do his best, and to maintain the best tradition of the game. This team is fortunate in being under the skilled captaincy of Mr. . . . whose knowledge of the game and whose devotion to the team none can doubt. He is a born leader, and although selections always cause a lot of controversy, yet I am confident that no one could question the choice of our captain.

In wishing the team a successful tour, I am not thinking of success in terms of winning matches, but in having a good game, and giving a good game. If they enjoy the games they take part in, and their opponents enjoy them too, and if those games are played in the true spirit, then I feel they will have achieved success. Of course we would like them to win, but if they lose they will have lost to the better side. At the same time they will have gained experience. And I am sure that if they do lose, they will lose as sportsmen.

In conclusion, I would like to add that they are not going to . . . as representatives only of sport, but to some extent they will be representatives of their country too. This throws on them an even greater responsibility, yet it is a responsibility of which I believe every member of the team is conscious. The world is still marked with national boundaries and one country may not be conversant with the ways of another. To some extent, therefore, our countrymen and their ways will be judged by the ways of the members of this team. Therefore I would ask all of them to keep this thought in mind, and to remember that any expression of opinion they might give may well become newspaper headlines. And now on behalf of all of us gathered here, I wish Mr. . . . and his team the best of luck. May you enjoy the tour and all the experience it brings with it. I am sure you will make many happy friendships and cement the good fellowship existing between our two countries. For our part, I may say that we have the fullest confidence in you all, not only as ambassadors of a great game but also as ambassadors of a great country.

REPLY BY CAPTAIN OF A TEAM GOING ON TOUR

Mr. Chairman, Gentlemen,

On behalf of my team I thank you very much for the inspiring things you have said about us, and my great hope is that we shall be able to live up to your expectations. I am sure all of us are determined to play the game in a true sportsmanlike way, and even if we do not win, we hope we shall be able to make a good impression on our opponents. We are happy in the thought that all true sportsmen appreciate that the merit lies not so much in winning or losing a match but in the spirit in which it is played. This country has great sporting traditions and I can assure you that it will be our constant endeavour to see that we maintain them.

We shall, too, always bear in mind what Mr. . . . has said, that not only are we representatives of a game but ambassadors of our country. We shall keep that thought in mind, and I hope it will be a means of establishing the most friendly links between the two countries. We shall certainly not lose sight of our responsibility in this matter.

When we leave for . . . I am sure all the members of the team will keep this evening in mind and will gain inspiration from the heartening words which Mr. . . . has addressed to us. I hope you will have the same confidence in us throughout the tour, and when we come back I trust we will have gained more experience of the game so that it can reach a really good standard in this country when we hand on that knowledge to promising players here.

Thank you very much, and may we prove worthy of the confidence you have placed in us.

**WELCOME TO A SPORTS TEAM ON ITS RETURN
FROM TOUR ABROAD**

Gentlemen,

It was only a short while ago that we assembled here to bid farewell to this team. Now they are back amongst us, I am sure all of us want to give them a sincere and hearty welcome. They have done much more than we expected of them. They were, comparatively speaking, a young and inexperienced side, yet they did remarkably well. They

won quite a number of matches, and if they did not win the most difficult ones, or the most important ones, at least they gave a good game wherever they went. And what is more they played in the true sportsman's manner, never making excuses when they lost, or complaining about the different conditions, but always admitting that they were the weaker side. We have read many newspaper reports about them, giving accounts of them both on and off the field, and always we have read of their popularity and courtesy, and good sense of sportsmanship. And so I feel we can justly be proud of them as well as of their results. When the proposal to accept the invitation of . . . to send a team to . . ., came up for consideration, it was with some doubts that we accepted it. We talked of the inexperience of the players, the different and difficult conditions they would have to face, and the high standard of play and team spirit they would have to display, if they were going to give a good impression of this country abroad. But we accepted the challenge, and I am confident that none can now say that our decision was unjustified. They have done better than we expected they would do, and they have served their country well. I would like them to know that they have paved the way for further tours of this kind. If this tour had failed, I believe we should have been very reluctant to accept any other such invitation which might have been extended to us.

On behalf of all of us here tonight, I would like to congratulate Mr. . . . for the very able way in which he captained the team. I believe every member of the team felt inspired to do his best under Mr. . . .'s leadership, and all attest to the harmony between players and captain. Such harmony contributes in no small way to a team's success, and I am sure that we are all very gratified at the way in which Mr. . . . carried out his onerous duties. And now I would like to congratulate the team. I would like them to know how closely we followed the newspaper reports and what universal and enthusiastic interest was taken here in the matches. We did not say good-bye to them and leave it at that. We followed their activities day by day, and looked avidly at our papers for news about them. Although

I am not going to mention individual names, I may say that we know the performances of each one of them throughout, but on an occasion like this we like to think of the team as a whole without making distinctions by picking out individual players for special mention.

We offer you all our hearty congratulations, and bid you a very warm welcome home.

REPLY BY CAPTAIN AFTER A TEAM'S RETURN FROM TOUR

Mr. Chairman, Gentlemen, .

I thank you heartily on behalf of my team for your words of welcome. When we left, your words were an inspiration to us, you were generous in your praise of us and your hopes for us. Now you welcome us back with equal generosity. We are indeed grateful to you, both for your previous encouragement and for arranging this evening in our honour.

We had a very enjoyable tour, and I feel, a successful one on the whole. It is true that complete success eluded us, but we were successful on many occasions and we always tried to uphold the high traditions of the game. We made many very happy personal contacts, and I don't think we left a bad impression.

As far as the game is concerned, we certainly learnt a great deal, and it is now my fervent hope that we shall be given opportunities to pass on what we gained to other enthusiasts. One of the great things about a tour such as the one from which we have just returned is that it teaches us what the true standard of the game should be. It gives us the highest level to aim at. Before going to . . . we were very much content with our own standard because we knew no other, but now we see that we have farther to go and a higher standard to attain before we can consider ourselves up to international standards. We learnt too, another valuable lesson, how another country organises its sport. The organisation of any game is very important and on it depends to a large extent the standard which the game reaches. We were very interested to see how the game was organised in . . . and I feel we can take some useful hints from it.

In conclusion I would like to thank you for the support you have given us throughout, and for the hearty welcome you have accorded us this evening.

PRESENTATION TO A SPORTSMAN ON HIS RETIREMENT FROM THE GAME

Gentlemen,

I feel greatly honoured at being asked to preside over this meeting this evening and to make a presentation to Mr. . . . But I feel my task is both pleasant and unpleasant. It is always pleasant to make a presentation to someone, for it indicates the esteem and affection in which that person is held, but it is sad to think it is the occasion when we have to say "good-bye" to Mr. . . . as far as the game of . . . is concerned. Mr. . . . is an outstanding player, and has always upheld the highest traditions of the game; he has spared no pains to find new talent and to encourage young players if he thought they had ability. He has given up a great deal of his time to the coaching of such players, and has helped to promote several coaching schemes throughout the province. He has always been a most valuable and impartial member of selection committees, where his advice has been highly regarded. There are many of us who think that his participation in the game is not yet at an end, but like the true sportsman that he is, he is convinced that he should give place to younger players, and feels that in the interest of the game he should now retire. We admire him for the stand he is taking. We see several players who are too old to put their heart and soul in the game, yet hanging on to it, year in and year out, and thereby keeping out of the game young players to whom experience in first class matches would mean so much.

I should like to recall the part which Mr. . . . has displayed in the game of . . . in this country. He has been one of our most outstanding players and he has been an able and inspiring captain. He popularised the game here and gave it every encouragement. The game will be much poorer for his retirement from it, but he has taught us many useful lessons and his influence will not be easily forgotten. And I am sure that his advice will be readily given whenever we ask it of him.

And now I would like to ask Mr. . . . to accept this small gift from us as a token of our affection and regard, and as a recognition of the part he has played in the sport of this country. May I extend with it our sincere good wishes for his health and happiness in the future.

REPLY BY RETIRING SPORTSMAN AFTER A PRESENTATION

Mr. Chairman, Gentlemen,

I have been deeply touched by the words which the Chairman has just spoken, and I thank you all for your endorsement of them and for the present you have given me. I shall always look upon it as one of my greatest possessions, for I have been assured that your kindest thoughts go with it.

It is of course a sad moment for me, for I am leaving a game which I have always loved and which I have played for the last . . . years. But there is always this consolation, that I am leaving it only as a player; as a spectator I hope to be seen here regularly next season, and I shall not fail to support the game in whatever way I can.

Apart from my having enjoyed the game so much, I have particularly enjoyed playing for this Club, for one is inspired by its friendly atmosphere and the sporting traditions of its members. The happiest days of my life have been spent on the sports ground here, and I shall always look back on these days with the happiest of memories.

May I, in conclusion, while thanking you for your great kindness to me, wish the Club a very successful future and assure it of my readiness to help it in whatever way I can.

MEETING TO CONGRATULATE DISTINGUISHED SPORTSMEN

Gentlemen,

We have come here this evening to pay tribute to . . . for the outstanding success they have achieved at The . . . Tournaments. Their achievement is all the more praiseworthy because they were playing under conditions quite foreign to them, and against players whose standard they knew nothing about. It is always a great asset to a player to know something about his opponent, perhaps to know what strokes he is particularly fond of employing, to know

something about his tactics, or something about the psychology of his play. But none of these players were fortunate enough to have any such information. They had never seen their opponents before, never watched them in action, and knew very little about their style of play. And yet they put up extremely good performances and were judged by the highest authorities of the game to be first class players. On the whole they had had very little experience of first class play before these tournaments, and I think when we realise all the disadvantages they had compared with the other competitors, or should I say most of the other competitors, we should be even more proud of them.

Many of us must wonder how they achieved such success. I am convinced that it was largely due to their determination and tenacity. They had the right temperament, and that means a lot in open tournaments. You may be an extremely good player technically but if you haven't the right match temperament, you will be severely handicapped. That temperament means that you should have determination, courage not to lose heart even when things are going against you, and a cool head. I am sure these players have a bright future before them, for they have that which is psychologically necessary for winning matches. They have a good technical knowledge of the game too, and with more experience of playing against players of their own standard, they should be among the best exponents of the game.

On behalf of all here, I would like to say how proud we are of them, and how closely we shall follow their future careers. May I offer them our heartiest congratulations, and our sincere good wishes for their future success.

REPLY BY ONE OF THE SPORTSMEN

Gentlemen,

On behalf of my friends and myself, I would like to thank you all very sincerely for the honour you have shown us in your meeting here this evening. We are most encouraged that so many of you have taken such a great interest in us, and it is an inspiration for us to know that we have so many well-wishers.

The Tournament which we have just finished was a real experience for us. We met players from all parts, of whom;

as you say, we knew nothing about. Throughout the tournament I think we were all very conscious of the fact that we were in a sense representing not only ourselves but you, and as such representatives we must do our best. You had chosen us, we had been sent at the expense of The . . . Association and we felt that we had to justify your choice, and the money that was being spent on us. And we realised too, that this was a new experiment on the part of the Association, and that if we failed, the Association would think twice about sending another group of players another time. So we set about our task with this sense of our responsibility deep within us. That we were able to justify to some extent the confidence you have placed in us, is really a very happy thought for us. This tournament taught us many lessons. Our technical knowledge of the game has been increased much more than I can describe, and we have learnt to face all kinds of players without losing our composure. Both these things will hold us in good stead in our future encounters.

I thank you very much for your support and your confidence in us. It has always been a source of real encouragement to us, and I hope you will not have occasion to lose your confidence in us in the future.

PRESENTATION OF CUP TO A SPORTS TEAM

Ladies and Gentlemen,

I have been asked to fulfil a very pleasant duty this evening and that is to present this cup to the winners of The . . . Tournament. I am sure that those of us who watched all the matches of the Tournament are of the unanimous opinion that the best team won. And I feel it deserves our heartiest congratulations. The players were a delight to watch, and gave us, throughout the series of matches, an excellent exhibition of their skill. They must certainly have worked hard to have attained such a high standard and they have every reason to be proud of the result they have achieved. It is gratifying to see so many young players in the side; they should make a most formidable combination in the future.

I must mention here, how impressed we, as onlookers, were by the true sportsman's spirit each member of the

team displayed. Spectators like to see the game played in a sporting manner, and it adds a lot to the pleasure of watching.

While congratulating the winners of this trophy, we must not overlook the merits of the other teams. All played excellent hockey, and showed a real mastery of the game. Their popularity is shown in the large number of people who each day came to watch them, and were delighted by the subtlety of their play.

It is with very great pleasure and with the congratulations of all of us here that I ask the captain of the winning team to accept this trophy.

SPEECH NOMINATING A CHAIRMAN OF A SOCIETY

Ladies and Gentlemen,

We have met together here tonight to elect a chairman. But before I submit the name of the gentleman whom I propose to nominate, I would like to make a few remarks on the duties involved in the Chairmanship of our Society. We are a large Society and we meet regularly. Our activities are many and various. We invite people of distinction to address us and we have the pleasure of entertaining high personages. Our chairman has to be present on all these occasions, unless exceptional circumstances prevent him. He has the task of receiving and entertaining our guests and making them feel at home. He is our ambassador, so to speak, guarding our interests, putting our case before others, maintaining and enhancing our prestige, and making others feel interested in us. It is obvious therefore, that he will have to spend a great deal of time on these duties, and they will, no doubt, entail much hard work. So in choosing our chairman, I submit that we must choose someone willing to work hard for the Society and willing to sacrifice a large portion of his time for it. Moreover, someone who can easily adapt himself to the various guests we shall be entertaining, someone whose integrity and social prestige are unquestioned.

And so, Ladies and Gentlemen, I feel we cannot do better than elect Mr. . . . Mr. . . . is, as you know, a man of wide business experience, and a well-known social figure. As Chairman of many business houses, he has had to come

in contact with many people of high position and has had to exert a great deal of diplomacy and display a sound knowledge of human affairs. He has been known in this city for his sense of fair play, impartiality and loftiness of thought and motive. I feel it would indeed be a great honour for this Society if Mr. . . . consented to be our chairman.

I therefore propose with the greatest confidence and pleasure the name of Mr. . . . as Chairman of this Society for the coming year, and I ask all of you to support this nomination.

SPEECH SECONDING CANDIDATE AS CHAIRMAN OF SOCIETY

Ladies and Gentlemen,

I rise to second the proposal of Mr. . . . that Mr. . . . should be our chairman for the coming year. Mr. . . . will indeed be doing us a great service in accepting this position. His mature guidance will be a great benefit to us and his personal prestige will do much to attract the most eminent and able personages to accept our invitations. He has always been interested in the Society and as a member of the committee he has put forward valuable suggestions for the improvement and position of the Society. He has in fact been a most convincing speaker in committee meetings, no matter what proposal has been up for consideration, and we have found his ideas a great inspiration. He has always proved himself a man of sound judgment and high principles. I therefore second the proposal most heartily, and with the greatest confidence that it will be a great honour for the Society.

SPEECH SUPPORTING CANDIDATE AS CHAIRMAN OF A SOCIETY

Ladies and Gentlemen,

As a personal friend of Mr. . . . I feel I must rise to support his nomination. I have known Mr. . . . for . . . years and I know him to be a man of the most worthy principles and a person of mature judgment. In whatever he undertakes he puts his whole heart and soul; in fact, I have never known a man work harder for others than he does. Added

to this selflessness, is a fine sense of proportion and a keen sense of humour. He is, too, an excellent speaker.

I can say with confidence that this Society will indeed be fortunate if Mr. . . . consents to stand for the Chairmanship. May I ask all of you to support his candidature.

CHAIRMAN'S REPLY AFTER BEING ELECTED

Ladies and Gentlemen,

I thank you sincerely for electing me Chairman of this Society, a Society which has so eminent a place in the life of this city. I feel it an honour, indeed, a very great honour to be your Chairman, and it is my sincere desire to do my best during my term of office. I am not unconscious of the work which this office entails and I know my responsibilities are great, but I assure you that I shall do my best to discharge these responsibilities to the best of my ability, and to retain the confidence you have so generously placed in me, and I shall always keep in mind the interests and the prestige of the Society. I know I shall always be given wise and generous co-operation by my committee, and together I am convinced that we shall be able to maintain the unrivalled position which the Society now holds, and, I hope, bring fresh honours and distinctions to it.

I thank you sincerely, Ladies and Gentlemen, for the honour you have accorded me this evening and the confidence you have placed in me. Thank you very much indeed.

CHAIRMAN'S REPORT OF A SOCIETY'S PROGRESS

Ladies and Gentlemen,

It gives me great pleasure to submit to you this report of our Society's progress during the past year. My remarks will be general, for you have before you a detailed report and from it you can see what activities we have undertaken, what meetings we have held and what response they have evoked. In fact, it seems that the report tells you everything about the Society's activities, and it therefore seems quite unnecessary that I should be standing here to make another report. I am sure some of you must be wondering what I can find to say which is not in the report. Has anything been omitted and if so why? No, all the facts

and figures are before you, and they are complete. But facts and figures are bare, lifeless things, which can only convey information; they cannot convey feelings. And now perhaps you are beginning to understand why I am making this speech.

I want to say how gratified I feel that this Society has made such outstanding progress during the past year. And I want to tell you why it has made that progress. It has made that progress because of the enthusiasm of each one of you. Everyone has been a most loyal and helpful member, always ready with constructive suggestions. No one has shirked, no one has failed to play his or her part. And as a result every meeting we have had has been a success, every visitor we have entertained has enjoyed his visit, and every new member who has joined the Society has never regretted having done so. Because of this zeal which you have shown, this Society has gained a major place in this city, and has become highly esteemed. I am indeed proud to belong to a Society which has the support of such an inspiring and stimulating group of members, and I feel very proud of the way the Society is progressing. I am confident that it will maintain this degree of progress in the future, as it certainly deserves to do.

CHAIRMAN'S SPEECH AT ANNUAL GENERAL MEETING

Ladies and Gentlemen,

I am very happy at being able to preside over such a large gathering this evening. I believe this is the largest attendance we have ever had at our Annual General Meeting, and it is evidence of the popularity of the Society. The Annual Report has been circulated to you and you will be able to judge the progress of the Society and its financial position.

We have had a very successful year. Our membership shows a considerable increase, our functions have been well attended, we have been honoured by the visits of distinguished people, and we have had the opportunity of listening to speakers of outstanding attainments. I feel that the Society has filled a definite need in the life of the city, and I am sure all of us feel enriched by the contacts we have

made here and the speeches and lectures we have listened to. Our activities have been very varied and we have been equally successful in our social activities as we have in the more serious ones.

The success we have attained has been attained through much effort, and here I would like to pay tribute to the members of the committee and especially to the secretary and the treasurer. Every committee member has given his or her unstinted help and co-operation and has helped to make committee meetings the dynamic things they should be. All have regularly attended meetings and have been ready with suggestions and never failed to lend support. The secretary has done his work with outstanding ability and his punctuality in dealing with correspondence and his high standard of efficiency would be difficult to equal. Our treasurer, too, has shown the same degree of competency and efficiency and has handled the finances with meticulous care.

I must also pay tribute to all of you, members of this Society. It is because of your wholehearted enthusiasm and support that the committee has been able to carry out its programme, and I feel it difficult to express how much your enthusiasm in attending meetings and the interest you have shown in them, have inspired us. You have brought both popularity and honour to the Society and I am sure few societies can boast of such a group of loyal and interested members.

Before we turn to the business before us, I should like to record my personal thanks to all of you, and say how much I have enjoyed presiding over meetings and how honoured I have felt in being connected with the Chairmanship of this Society. My term of office has been made most pleasant and I shall always look back on it with feelings of the greatest happiness.

I will conclude by wishing my successor an equally happy year; and the Society, all success in the future.

CHAIRMAN'S SPEECH INITIATING PROCEEDINGS

Ladies and Gentlemen,

Now that the secretary's minutes have been read and signed, I would request you to look at the agenda which you

have had circulated to you. The first item, which is the most important, for I feel that the others are mere formalities which can be disposed of without much discussion, is to consider a speaker for our next meeting. It has been suggested that we ask Mr. . . . to speak on . . . and I would like to know whether it is the general opinion that the subject will be of sufficient interest to arouse enthusiasm among most of the members. I may say that I know Mr. . . . is available and being an authority on the subject, will have plenty of material to offer us. (Discussion and voting follow). We now go on to No. 2 on the agenda. Are there any comments to be made here? (Comments.) (All the items are thus disposed of). That ends our business for today, Ladies and Gentlemen, and I now declare this meeting closed.

VOTE OF THANKS TO CHAIRMAN IN GENERAL MEETING

Ladies and Gentlemen,

I rise to propose a very hearty vote of thanks to our Chairman. He has served our Society with unflagging devotion and energy and I feel that it is largely due to his efforts that we have been able to record a year of unparalleled success. As you all know our Chairman is a man of many interests and his position in the business world is such that his advice is being constantly sought after. Yet, in spite of the many other demands made on his time, he has never failed to attend our meetings and he has never made committee members feel that he was in a hurry and the agenda would have to be disposed of as quickly as possible.

Because of his social position and high degree of culture, he has worthily represented this Society, and entertained our visitors with charm and courtesy and made our Society known and respected. He has conducted our meetings with a great sense of statesmanship and a high degree of tact, and I am sure you will all agree with me when I say that he has in all ways carried out his duties with dignity and honour.

I am convinced, Ladies and Gentlemen, that all the members of this Society share these sentiments, and I would ask you to support this vote of thanks which I have such pleasure in moving.

CHAIRMAN CLOSING PROCEEDINGS IN A GENERAL MEETING

Ladies and Gentlemen,

I think we may congratulate ourselves on another very successful general meeting, and before we go I would like to thank you very much for the businesslike way you have dealt with the various items on the agenda, and the constructive criticism and proposals you have offered. It has been a pleasure for me to preside over such a helpful meeting, and I feel that your constructive ideas augur well for the future of the Society. General meetings are often very difficult affairs especially for the chairman, for there is often a great deal of fault-finding and much negative criticism, but my experience today has led me to think well of general meetings for there has been no quarrelsome interchanges which make the Chairman's position embarrassing. So, ladies and gentlemen, I thank you for your co-operation and for making my task so easy.

VOTE OF THANKS, IN COMMITTEE TO CHAIRMAN

Ladies and Gentlemen,

May I propose a hearty vote of thanks to our Chairman for the businesslike way in which this meeting has been conducted. (Another member adds "I second that" and the others say "Hear, Hear").

SECRETARY'S MINUTE OF A COMMITTEE MEETING

The last committee meeting of the Society took place on Tuesday, April 10th, at 5-30 p.m. Mr. . . . was in the chair. Those present were Miss . . . Mr. . . . etc, etc. The first item on the agenda was to elect a Social Sub-committee. Mr. . . . proposed that Miss . . . should be chairman of the committee and this proposal was carried unanimously. Mr. . . . and . . . , etc., were elected members. The committee was asked to draw up a programme of social activities for the year* and submit it to the executive committee not later than . . .

The next item was to suggest a speaker and subject for the next lecture meeting to be held on . . . Mr. . . . suggested

that Prof. . . . should be asked to speak on "Atomic Energy—A Weapon of Peace." Miss . . . thought this was too serious a subject and one which would appeal to very few members. She felt that we were having too many "heavy" subjects of late and suggested something of a lighter nature, for example "Amusing Anecdotes in The Lives of Great People,"—she thought that that was a much more palatable subject, and she suggested further that the popular historian Prof. . . . would deal very capably with such a theme. After some discussion Miss . . . 's proposal was adopted, it being agreed that the first mentioned lecture should not be abandoned but postponed to a later date.

These were the only two items on the agenda, and there being no further business, the meeting closed at 6-15 p.m. with a vote of thanks to the Chair.

VOTE OF THANKS TO AN HONORARY SECRETARY

Mr. Chairman, Ladies and Gentlemen,

I rise now to propose a hearty vote of thanks to our Honorary Secretary. Perhaps it is not generally known what work this office entails, but I can assure you that it amounts to a very great deal. There is correspondence to attend to, arrangements to be made for meetings and for the reception of guests, preparations for social activities, minutes to be written out, notices to be sent out, and countless other little matters all of which the secretary has to scrutinise carefully. These matters, as you can imagine, take up an enormous amount of time. I know you will agree that only a person who had a high sense of order and routine could have made such a success of his office as our secretary has done. I cannot think of one single omission that he has made or any instance of unpunctuality on his part in carrying out any of the duties of this office. He has in all respects been an exemplary office-bearer, and I feel that we have been very fortunate in having his services.

I, therefore, propose a very hearty vote of thanks to Mr. . . . and I know all of you will support it with the greatest enthusiasm.

REPLY BY HONORARY SECRETARY

Mr. Chairman, Ladies and Gentlemen,

I have been very touched by your expressions of gratitude, and in reply I would like to thank you for your co-operation which has made my task very happy and so much easier than it otherwise would have been. You cannot imagine how gratified a secretary is when members are appreciative and enthusiastic. It is indeed a pleasure to find so many members coming to meetings, and joining so keenly in all the other activities of the Society. As you know, it is only for social functions or any special function that I know in advance how many members to expect; for ordinary meetings, we just hope as many members as possible will come. Arrangements are always made for about eighty per cent attendance and you can judge how disappointed I should be if only a fraction of these turned up, making my arrangements of little avail. I feel I have been most fortunate to be secretary of a Society where I have never encountered such a disappointment and where my arrangements have always been very appreciatively received, and I must thank all of you very much. I am also indebted to the Chairman and committee whose co-operation has been unstinted and wholehearted. I have had a very happy year of office and I hope I have been able to do as much for the Society as it has done for me.

VOTE OF THANKS TO HONORARY TREASURER

Mr. Chairman, Ladies and Gentlemen,

I am sure we are all very appreciative of the work done by our Honorary Treasurer, and I rise now to propose a hearty vote of thanks to him. As you can imagine, the office of treasurer entails a great deal of responsibility, and not all of us I am sure would be willing to carry such a responsibility. Not only has Mr. . . . shown a very high sense of responsibility but he has proved an excellent accountant and a very punctual worker. Whenever the committee has asked for statistics or accounts, they have always been ready. Every time we have had a committee meeting we have been kept informed of the financial position of the Society and this has made it very much more simple in arranging our programme,

for we have known just how much, at each stage, the Society could justifiably spend. In addition we have been given very accurate estimates of schemes we have had in mind and this as you can imagine has been a considerable help to us.

The amount of work, and the concentration and energy which are required to carry it out, have never been shirked, and I can say with confidence that the financial stability of the Society is in a great measure due to the wise guidance we have had from the treasurer and the efficient system by which he works.

Ladies and Gentlemen, it gives me the greatest pleasure to propose a very sincere vote of thanks to Mr. . . . for his work for the Society during the past year.

REPLY BY HONORARY TREASURER TO VOTE OF THANKS

Mr. Chairman, Ladies and Gentlemen,

I am indeed very grateful to you for your expression of thanks and appreciation. I am also grateful to you for the co-operation you have always given me, and here I would like to mention in particular the co-operation I have had from the Committee. Such co-operation makes one's work so much easier than it would otherwise be, and so much more pleasurable too. I have thoroughly enjoyed my term as Treasurer, and it has been one of my greatest pleasures to see the Society's finances improving every month, and now I think I can say that they are in a very firm position. This has been due to a large extent to our increased membership and also to the fact that members have paid up their subscriptions very regularly. This last factor has considerably helped me and I am deeply appreciative of the members' efforts to spare no pains to get their subscriptions to me in time.

Altogether I think we may look back on last year as one of great financial success to the Society and I hope all of you feel satisfied with its financial situation.

Thank you again for your generous vote of thanks to me. I can assure you that as long as I am connected with the Society I shall make every endeavour to help keep its financial position secure and prosperous.

SPEECH AT A PRESENTATION TO A RETIRING
HONORARY SECRETARY

Ladies and Gentlemen,

We have met together here tonight under what I believe are unique circumstances. This annual meeting is always one of our most popular occasions for coming together, but tonight we feel a sense of depression for our Honorary Secretary is resigning and this will be the last time he will grace our meetings. However I am glad to add that he is not leaving us because he is tired of us, nor are we tired of him; but Mr. . . . feels that he is no longer as young as he was and cannot devote as much energy to his task as he would like to. He has always been most conscientious and it is this very conscientiousness which is compelling him to leave us. He wants to give all or nothing to his job; he is not content to do a thing in a satisfactory way, it must be done in the best way. We appreciate his attitude though I'm sure all of us would like him to carry on even although he could not give us much of his time as he did before, but Mr. . . . thinks it would be better to let someone else take his place and so we have to submit, though I may add very, very reluctantly.

Mr. . . . has worked very hard for the Club and it is due to his untiring efforts that we enjoy the position we are in today. I am sure no one could have worked more devotedly or selflessly than he has done. The Club is indeed extremely grateful to him, and it is with the greatest regret that we see him leaving us.

Now, in conclusion, it is my privilege to ask Mr. . . . to accept as some small token of the esteem in which we hold him and as a small measure of our gratitude to him for the work he has done, this gift which the members of the Club have asked me to present. May I add, that with it go our sincerest wishes for his health and prosperity in the future.

REPLY OF HONORARY SECRETARY AFTER
PRESENTATION OF GIFT

Ladies and Gentlemen,

I have been very touched indeed at the expression of gratitude and appreciation which you have so eloquently expressed on my behalf this evening. I am indeed most grateful to you, and I can assure you that had I felt I could

help the Club by remaining with you longer I would certainly have done so, but I believe the time has come when I should hand over my duties to a younger person. I am sure you all know how sorry I am to have had to make that decision. I have had such a happy connection with the Club and so much good-will and co-operation from all the members that my work here has been a real joy, and whatever I have been able to do has been in a large measure due to the attitude of the members who have always shown such enthusiasm for my schemes that they have materialised without delay or controversy. Perhaps you do not realise what a great deal such support means but I can assure you that it means much more than I can convey to you in this short time.

May I express my sincere thanks for the gift you have so kindly given me. I appreciate very much indeed the spirit which prompted it and I am most grateful for your generous thoughts and good wishes. I shall always take an interest in the affairs of the Club and I am sure you know that if I can be of any help in the future I shall always be pleased to give whatever help I can. Gentlemen, I thank you most sincerely, and may I express a wish that the Club will have a very successful future.

TO "OUR SOCIETY"—AT ITS ANNUAL DINNER

Ladies and Gentlemen,

A most pleasing task has been deputed to me this evening; it is to propose "Success to our Society." I feel it is a great honour to have been asked to make this speech, and I must thank you sincerely for extending that honour to me. We all know the progress our Society has made during the past year, and the very important part it has played in the life of this city; it has done well whatever it has undertaken, and its activities have been praised and appreciated by all those who have had anything to do with them. And I think we can feel justly proud of this comparatively young institution of ours. I think we can feel proud of ourselves too, for we all turn out to Society meetings with the same enthusiasm as brought us here tonight to this annual dinner! And that I am sure you will agree is saying a lot.

In this brief speech of mine, and I promise you that I will not prolong it unnecessarily, I do not think it would be

out of place to recall some of the outstanding events of the Society during the past year. I feel that it is often very pleasant to keep certain highlights in mind, which we can look back upon when we feel in a reminiscent mood. And I am certain that this Society can provide us with very many happy memories. I am sure that you will all agree that Mr. . . . 's visit is something worth remembering and looking back upon. Our visit to . . . is also memorable, and so was our week-end discussion group. There are three events which I am confident will stand out as landmarks when we think of the activities we have most enjoyed. But these are not the only things we shall remember about the past year. As we look back on it, as far as this Society is concerned, I feel sure that each one of us will recall with supreme happiness the spirit of friendship and fellowship which has pervaded all our activities. We have all worked in the closest harmony, each giving the other his most cordial support, and each creating a spirit of comradeship and generous co-operation. So I feel that this Society has brought into being for each one of us, an enriching experience for which we shall always be grateful.

And so, Ladies and Gentlemen, it is with the greatest pleasure that I rise to wish "Success to our Society."

INTRODUCTION OF A LECTURER AT A COLLEGE FUNCTION

Ladies and Gentlemen,

I am sure it gives us the greatest pleasure to have Prof. . . . with us this evening. Prof. . . . is, as you know, one of the greatest authorities on . . . and his talk will be invaluable to us. I always feel that we are fortunate to be able to get such men as Prof. . . . to lecture to us, for we are able to come in contact with a mind of the highest intellectual achievement and culture. This should be an inspiration and stimulation to us, and should make us realise the wealth and joy of true scholarship.

Prof. . . . has chosen as his subject . . . and although it may sound a difficult subject, I know he will make its deepest profundities simple and lucid even to those who have only an elementary knowledge of it.

I have very great pleasure in introducing Prof. . . . , and I have been asked to remind you that any questions you

may like to ask at the end, Prof. . . . will be pleased to answer.

SPEECH THANKING A LECTURER AT A COLLEGE FUNCTION

Ladies and Gentlemen,

I feel the greatest pleasure in being asked to propose a vote of thanks to Prof. . . . for his lecture to us this afternoon. I am sure I can say on behalf of everyone here that the lecture was most interesting and instructive. We were very fortunate in having an authority as great as Prof. . . . to come to us. We were assured at the outset that we were going to hear a lecture by a great scholar, and we knew that all the intricacies of the subject would be unfolded to us. But we did not know that they would be unfolded in such a clear and simple way. And I expect many of us felt before the lecture that there would be much in it that would be too complicated for us to understand, for it is only natural that a person who is familiar with the profundities of a subject should be unable to realise the lesser degree of familiarity which others have with it. But Prof. . . . bore our lesser knowledge in mind all the time, and made the most complicated ideas appear simple. That in itself is an art. It encourages us and makes us feel that at some stage we too will be able to reach the heights he has attained. Nothing is so depressing as imagining one will never be able to get far with a subject because of its complications. And I have often listened to lecturers who have made me feel that a subject is so difficult that it is out of the reach of all but the most exceptionally talented. Prof. . . . has certainly not made me feel this in regard to his subject, and I am sure no one else who listened to him today can have felt other than I did.

I now propose a hearty vote of thanks to Prof. . . . and may I assure him on your behalf how much we have enjoyed his talk, and how much we have benefited from his lucid rendering of a most difficult subject.

ADDRESS TO A RETIRING PROFESSOR— BY A STUDENT

Ladies and Gentlemen,

All of us feel very sad today at the thought of Prof. . . . leaving the College. He has been here now for . . . years,

and has been one of the most popular figures in our college life. Not only has he made his subject interesting to us but he has helped us to have a real love for it, and inspired us to delve deeply into it. He has never given us any cause to think that . . . is a dull subject or one that can be read while at college and ignored when all examinations are over. Instead he has instilled into us a permanent love for it, and a longing to carry it farther and to make its study a lasting interest. He has been able to do that because he himself has such a great liking for the subject. He has studied it and is still studying it and gives us the benefit of all the store of knowledge which he has gained. For me, as for all his other students . . . (mention subject) has become a dynamic subject opening realms of ideas and a wealth of inspiration. We shall all miss him sadly when we go to lectures, but may we assure him that he has instilled into us the right approach to his subject, and that fundamental quality will always be with us when we pursue our . . . studies.

But besides being an excellent and inspiring lecturer, Prof. . . . has taken a great part in the life of the College as a whole. He has been an ardent supporter of our activities and has always been ready with a word of advice and encouragement. He has enlivened many a college debate and been a very helpful member of a number of college societies, which have greatly benefited from his guidance and support.

While it is with the greatest regret that we see him leaving us, we assure him of a hearty welcome when he finds time to come back to our functions, and we shall always remember what he has done for the college and the great interest he has always shown in all of us. We hope he will soon be with us again. At the same time I know all of us will want to wish Prof. . . . the greatest happiness in the new work he is about to take up. We hope he will enjoy it to the full, and we are happy in the thought that while we are deprived of his help, others will have the opportunity of coming into contact with his rich mind.

In conclusion, I would like to thank Prof. . . . very sincerely on behalf of all here for the help and friendship he has shown to all of us. We wish him all happiness and hope he will find time to keep in contact with us after he has settled down in his new appointment.

REPLY TO FOREGOING ADDRESS

Ladies and Gentlemen,

I have been deeply touched by the speech Mr. . . . has just made, and I thank you all very sincerely for the generous appreciation you have shown me and the kind thoughts you have expressed for me.

I have been at the College for . . . years, and those years have been the happiest of my life. I attribute that happiness to the co-operation I have always received from students and the interest they have shown in my subject. They have also extended to me the warmth of their friendship. No professor could wish for more. And so I feel that I have much to thank you for, and I realise how much I shall miss when I leave you. But I feel more than gratified to think that many of you will approach my subject with a real love for it and a keen desire to know more about it. That love for a particular subject on the part of one's students is the greatest source of inspiration to a professor, and I am happy to think that I have been able in a small measure to help you to love your subject.

When I have settled down to my new work, I shall make it a point to keep in touch with you. The happy contacts I have made at the college will not be broken when I leave, I can assure you. I shall make it my endeavour to maintain those contacts to whatever extent time allows me.

I thank all of you for your expressions of gratitude and good-will, and I, on my part, would like to thank you for making my task here so agreeable and inspiring. I know you will extend to my successor the same co-operation which you extended to me, and I wish for all of you, a successful career here and opportunities to pursue your subject further, in whatever sphere you choose when you leave the College.

SPEECH WELCOMING STUDENTS FOR AN INTER-COLLEGIATE DEBATE

Ladies and Gentlemen,

This is the first of our Inter-collegiate debates this session and we are pleased to have with us students from all the colleges in the city. To them we extend a very hearty welcome, and may I express the hope that they will show the same enthusiasm in coming to subsequent debates as they

have in turning out today. I am sure they will have a great deal to contribute to the debates and the discussion from the floor, and I feel confident that we can look forward to debating of a high standard.

I will not take up more of your time now for we are to get on to the debate as soon as possible. May I thank you for your co-operation and for coming here today. I hope this will be only the beginning of a closer connection between the debating societies of the different colleges in the city. May I thank in particular all those who have volunteered to take part in the debate. And to all, I would say, "A sincere welcome," and may you feel that such functions fill a great need in the life of the University and are worthy of your most earnest support.

TO "OUR COLLEGE"

Prof. . . . (name of Principal,) Ladies and Gentlemen,

It is with the greatest pleasure that I rise to propose "Our College." All of us are very attached to our college and I know when the time comes for us to leave we shall indeed feel very sad. The friendly atmosphere which prevails here is an inspiration to us, and the geniality and helpfulness of our Principal and Professors make our studies here a joy. These things too, help us to get the best out of our university life, all the richness which contacts with other minds bring and the real friendships one makes and the joy of working and playing together in true harmony. I am sure that for most of us our days here will be some of the happiest days of our life and we shall look back on them with the pleasantest of memories.

All of us are given opportunities for living a very useful life here. Not only have we as Professors, men of the highest degree of scholarship, who help us to store our minds with that mental enrichment which is such a true satisfaction, but in addition we have every opportunity for pursuing our subjects to the full because of the facilities which the College affords us, and again we are given every opportunity for sporting activities. In fact, everything which makes for mental and physical well-being has been provided for us here. Most of us realise that and make use of these amenities to the full.

I am therefore confident that everyone here will join with me with the most sincere reflections and the greatest enthu-

siasm in proposing the well-being of our College. Ladies and Gentlemen, "Our College."

"TO OUR PRINCIPAL"—AT A COLLEGE FUNCTION

Prof. . . . (name of Principal) Ladies and Gentlemen,

I have been assigned a very pleasant privilege—that of wishing good health and prosperity to our Principal. I am sure you will agree with me when I say that our Principal is one of the most popular Principals we could hope to have. We all realise how difficult his work is. To be a good administrator, a good disciplinarian, a kindly friend to all and still retain one's popularity is certainly no easy task. But our Principal has all these characteristics and has at the same time become an inspiration to us all. Whatever problem we take to him, we know we shall get the best and wisest advice about it. And not only is he anxious to help us in our academic problems, but he has no less sympathy for us in all those personal worries which we ask him to advise us about. The warmth of the friendship he extends to us is the main cause of the happy atmosphere which prevails here, and the love which each one of us has for his college.

And so without saying more, I know all of you will join with me heartily in proposing the very good health and future of our Principal.

TO "OUR PROFESSORS"

Prof. . . . (name of Principal), Ladies and Gentlemen,

I have been deputed the pleasant duty of speaking in honour of our professors. Our professors are not only very learned personages but they are our real friends and advisers and so I feel all of you will join with me heartily in paying tribute to them.

Before we came to College I expect most of us had very awe-inspiring notions of professors, and thought of them as the proverbially absent-minded gentlemen, very scholarly and wise but quite aloof from any activities unconnected with learned profundities. But when we came to college, these ideas were dispelled when we came into contact with the professors, that is, all the ideas except their being scholarly. We have found them very human, very kindly and not at all forgetful of us. Perhaps our professors are the exception

that proves the rule! However we have every reason to be grateful to them for they make our college life the rich and happy experience that it is.

What impresses us most about our professors is I'm sure for most of us, their constant anxiety for our well-being. They spare no pains to make our studies interesting and easy to grasp, and they are always ready at all times to help us with our difficulties, whether they are personal or academic. It is most important for students to be able to feel that in none of their difficulties need they be afraid of approaching their professors if they find their work beyond them. It often happens that students have a fear of going to their professors for help, but our professors have such a friendly attitude towards us that we are encouraged to go to them, and so our difficulties are easily resolved, and there is no question of our feeling afraid. This very helpful, friendly and co-operative attitude on the part of our professors makes it so much more easy for us to get through our college work with success, and I feel we should not underestimate this unofficial assistance which is so freely and generously given to us.

Moreover our professors enter into the various college activities with the greatest zeal and have played a very important part in organising the college societies and advising us about outside lectures and lecturers. Their support for our extra-curricular activities is a great source of inspiration to us and has helped us to work up a number of very successful programmes.

I know all of us have a sincere sense of gratitude towards them, and it is with the greatest confidence that I ask you to join with me in wishing them good health and happiness. To "Our Professors."

TO "THE STUDENTS OF THE COLLEGE"— BY A LECTURER

Ladies and Gentlemen,

I am sure that at this annual function, you will all agree with me that the speech "To the Students" is the most important of the evening, for it is the students who make the college and who organise these functions which help to make life here memorable and harmonious.

The Professors and Lecturers keenly appreciate the invitations extended to them on such an occasion as this. For us, it is one of the landmarks in the year's calendar, and we look forward to it and know we shall thoroughly enjoy it. We very much appreciate too, the opportunity of meeting students in such an informal atmosphere and the occasion it gives us to cement the spirit of friendship and harmony which helps to make the life of a college so enriching and stimulating.

I feel sure that all the staff here are of my opinion when I say that we could not wish for a more co-operative group of students than we have this year. And I can assure them that we are ready and willing at all times to discuss their difficulties with them and to help them as far as we are able. We always have their interests at heart and we welcome opportunities of showing them that we are not merely academic people unconcerned about problems outside our own academic spheres, but we are equally anxious to advise them on any difficulty which might come their way. This makes for real harmony between staff and students and without that harmony college life would be anæmic and listless. And so I would encourage students to approach us unfalteringly when they feel the need, and I can assure them that they will always be given a sympathetic hearing.

In conclusion, on behalf of all the staff here I would like to thank them for the very pleasant evening they have given us and which we have enjoyed to the full. And now may I ask you to join with me in wishing the students success and happiness during their life here at the college.

AT A COLLEGE SOCIETY'S FUNCTION— "TO OUR SOCIETY"

Ladies and Gentlemen,

I am sure all of you here tonight will join with me in wishing continued success to this Society. And as I have been given the honour of raising a toast to the Society I would like at the same time to take the opportunity of reviewing its activities and progress during the past year.

I feel I can safely say that this year has been the Society's most successful one. Not only has its membership increased but it has been able to include among its activities a variety which was previously lacking. The membership has increased

from . . . to . . . which shows how popular the Society is becoming and shows too, the appreciation the students have for its functions. The more popular the Society becomes, the large will be the scope of its activities, for it is obvious that it is only feasible to arrange programmes if they are going to be well supported. This year saw a great deal of additional support and consequently we have been able to have some really interesting meetings, inviting outstanding personalities to talk to us and arranging excursions to various places of interest.

I am very happy to say that members have responded very well and have shown keen enthusiasm and have been regular in attendance. In fact, we have had almost the maximum attendance at all our functions. This is most gratifying especially for the organisers and I am sure they would wish me to voice their appreciation.

The financial position of the Society has proportionately improved and the Treasurer has been able to present a healthy looking balance sheet! We can therefore launch out on a still more ambitious programme this coming year and any suggestions you may have as to how to increase the usefulness of the Society will be very welcome.

I would like to mention here how hard all the officials and committee members have worked to make the Society a success and I am sure you will join with me in tendering them our sincere thanks. On their part, I know, they would like me to thank the members for their support and the keenness they have shown.

I feel we can all be really proud of the part our Society is playing in the life of the college, and I ask you to join with me in wishing it success in the coming year. Ladies and Gentlemen, "Our Society."

PRINCIPAL'S REPORT

Mr. . . . etc., . . . (mention here the guest of honour first, and then any outstanding personalities who are on the platform), Ladies and Gentlemen, I have particular pleasure in reading to you the Annual Report of the School this year, as I feel it is a report to be proud of. We have had to work under great difficulties during the past year. We have had classes which are far too big, we have found difficulty in getting staff, we have not always been able to get text-books

when we wanted them, and for our growing numbers, we have entirely inadequate space. In addition, we have had to face economic difficulties. The increasing cost of living has necessitated our raising salaries, equipment has been more expensive, in fact, the whole cost of running the school has been considerably increased. But in spite of this, we have had a successful year—successful in all ways. The pupils have worked hard, and in public examinations have done remarkably well, in some cases achieving outstanding success. We have an excellent staff, and we have been able to maintain a high standard in all departments in spite of the economic difficulties I mentioned. And that is why I feel greater pride than usual in submitting this Report.

The number of pupils on the School register is now . . . These premises are really inadequate for such a large number, but we have felt that we must help in the educational drive of the country by taking the maximum number we can accommodate. That is our justification, and I feel we should maintain such numbers until new schools coming into existence relieve us of the necessity.

We have a staff of . . . all highly qualified teachers, specialists of a high order who have the welfare of the pupils at heart, and I feel we could have no better band of workers to maintain the traditions of the School. Each one has contributed fully, not only to his own subject, but to the life of the School as a whole. And I feel you will agree with me that the results I shall later read to you, and the happy atmosphere prevailing here are testimonials to the intellectual ability, culture and industry of the staff, who not only give their devotion but their wholehearted devotion to the pupils. In particular I must mention Mr. . . . our Senior Assistant who has given me such invaluable help throughout and who has now been with us for . . . years.

Parents, I know, will be particularly interested in the results we have obtained. Though I would like to mention here that while it is our aim to help every pupil to attain success in the branch he has chosen for himself, and while for this purpose it is very necessary to get good results in examinations, yet we do not consider examinations are the be-all and end-all of a pupil's life at school. Equally important, in fact, I would say more important, is the character training he receives

here. If we have succeeded in making him realise his responsibilities as a citizen and have instilled into him the highest principles of living, then I feel we have achieved something greater than a good examination result. I hope parents feel this too, for if they do they can give us invaluable help and co-operation. Our examination results are as follows . . . (here give a list of results). We feel proud that the . . . prize should have been awarded to . . . and distinctions obtained by . . . Of these these pupils . . . will enter the University in the coming session.

In games we have been very successful too. The School has teams for . . . (mention games) and matches with other school have been arranged regularly. The results have been very satisfactory and bear testimony to the hard work and competent coaching of our Games Master . . . We consider games a very important item on the School curriculum, for not only do they contribute fully to the physical well-being of the pupil but they play a prominent part in the development of character, fostering as they do a healthy spirit of competition, the team spirit, and a spirit of co-operation and loyalty to the side they are playing for. So I would ask parents to encourage in their children a real interest in sports and give them as many opportunities as possible for pursuing some form of sporting activity at home.

The School has always been keenly interested in extra-curricular activities and the School calendar shows every year the variety of such activities which we plan for the children. They include excursions, visits to factories, visits to educational films, plays, etc., and we feel that the children benefit immensely from them. This year I would like to mention school visits to . . . (mention list of excursions, visits, etc).

And now as I am coming to the end of my Report, I would like to mention the part the children themselves are playing in the disciplinary organisation of the School. We are indentifying them more and more with the responsibilities which the staff in former times used to discharge, and the senior pupils are now given a chance of taking charge of special duties, having certain administrative functions with regard to the maintenance of discipline, and generally showing that they can take upon themselves responsibilities which will give them an opportunity of showing their ability for

leadership. They are, I am happy to say, responding splendidly, and showing promise of real co-operation and strength of character.

May I say here how helpful the Governors (or trustees, etc.) have been to us. They have given me unstinted help and the School has reason to be proud and happy at having such a group of citizens so interested in the well-being of the School. On behalf of my staff and pupils I offer them our sincere thanks.

In conclusion I would like to say how happy I always am to see parents and discuss their children's problems with them. I feel there should be the greatest co-operation between school and home and I welcome any opportunity I have for coming in contact with parents. I hope they will come to me without any hesitation. I assure them of a real welcome and all the co-operation I can give.

WELCOMING A GUEST OF HONOUR AT A PRIZE DISTRIBUTION

Mr. . . . (mention name of guest of honour), Ladies and Gentlemen,

Today, I feel we are very privileged to have with us Mr. . . . who has so kindly consented to distribute our prizes. Mr. . . . has always shown the keenest interest in the School and is a regular visitor to all the School functions. We should be very proud of the interest he shows in us, and the time he spends in coming to be with us, for he is a very busy man and has little leisure time for activities outside his particular sphere of work. That he chooses to give us some of his valuable time is an indication of his affection for us. Mr. . . . is an educationalist well-known for his liberal views and his high principles. His advice is sought by the greatest educational authorities of the day, and it is highly esteemed and has been the root of many an educational reform. I am sure in his speech today Mr. . . . will give us some of that valuable advice and if he does we shall indeed be fortunate. I hope all of us here will take his advice to heart, for no one is more fitted than he, to show pupils how to make the best of their school days and to urge parents to co-operate in the education of their children.

I have now the greatest pleasure in asking Mr. . . . to address you and afterwards to give away the prizes.

ADDRESS BY GUEST DISTRIBUTING PRIZES

Ladies and Gentlemen, Boys and Girls,

I feel that it is my privilege to be with you today and to have been asked to distribute prizes at your Annual Prize Distribution. I feel indebted to your Principal for asking me and for the remarks he made about me in his speech. I have always taken a great interest in the School and have appreciated the friendly atmosphere one finds in it. And I must add that I always enjoy the various school functions which you have from time to time, and which gives me such a good idea of the spirit of the pupils, their enthusiasm and abilities. I am sure no parent regrets that his or her child is at this school, for it provides everything that a school should provide and encourages the highest principles.

Your Principal has almost forced me into giving you some advice, and so I will mention here that, as a person who has had much to do with educational institutions throughout the country, I am convinced that character training is the first and foremost duty of a school. With character training comes all those other qualities which will make school life successful. For example if your character is being shaped correctly, you will have joy in doing hard work, you will hate slacking, you will do your best, you will give all the help you can to those around you, you will develop a love for work a love for play and a love for your friends and teachers. And you will be imbued with a sense of respect to all. Now all these characteristics will not only make you good and likeable citizens but they will make you competent citizens, competent to undertake some kind of useful work, although of course not everyone has the same degree of ability to carry out the highest administrative or executive duties. There are some people who do badly in examinations and yet have qualities which make them capable leaders. There are on the other hand some people who do brilliantly in examinations and yet show no qualities of leadership. They do no doubt very useful work, but how

much more useful would they be if they had the other quality as well. So I would say to parents and children alike, think first of character training, and then having established a firm fundamental basis on which to work, set about it with all the resources at your disposal. The very fact that you can fit in well with those around you, that you are popular and respected, that you are obedient and trustworthy shows that you are on the right track. If you are a negation of all these things how difficult it will be for you when you have to take your place in adult life. So there are countless things which you can learn at school which will be critically important to you when you leave. Try to be conscious of what those things are, and cultivate them to the best of your ability.

This School has already moulded the characters of some really outstanding personalities and I am sure you will maintain these high traditions. As I come in contact with the School and the prevailing atmosphere of orderliness and friendliness, I feel that many of you have already grasped the realisation of what you can do to be helpful and useful members of society, and I am convinced you will become prominent people in the sphere of work you undertake.

And now, I have the pleasant duty of giving away the prizes. . . .

ADDRESS BY GUEST DISTRIBUTING TROPHIES, ETC., AT A SPORTS' DAY

Ladies and Gentlemen, Boys and Girls,

I am very pleased to be with you today, and I would like to say at the outset how much I have enjoyed the afternoon. The standard of athletics you have displayed today is very high, and you deserve to be congratulated. I am sure all the spectators have thoroughly enjoyed themselves and have been impressed by the skill shown by some performers. I thought the programme of events was most interesting and left us with not a dull moment. What impressed me was the smoothness of the running off of the events. There were no delays, no confusion, no arguments. All the competitors knew when and where to be on time, and that

is a very important point both from the organisers' as well as the spectators' point of view.

I was very pleased to see such keenness and such a healthy spirit of rivalry. Such qualities are clear indications of the sense of sportsmanship and team spirit which games in general foster. I feel if you have learnt to work well as a team and to compete sportingly with each other on an occasion like this, you have learnt a valuable lesson which will be a great asset to you when you take your place in the larger life of adult society.

While I congratulate all of the performers, I would like to make special mention of the House (or Team) which won the Championship, and the performers who won individual Championships for securing most points. I hope they will continue with their games after they leave school, and win for themselves greater renown. I think all of us here would like to say something in appreciation of the work done by the Games Master who organised this Sports' Day, and the training the pupils have received from him. He has obviously worked very hard, and he deserves our heartiest congratulations for the high standard he has achieved.

I am indeed very happy to have had the opportunity of being here this afternoon, and I am very proud of being asked to distribute the various trophies and certificates to the successful competitors.

TO "OUR ASSOCIATION"—AT AN OLD PUPILS' GATHERING

Mr. President, Ladies and Gentlemen,

It is certainly very gratifying to look around the gathering here tonight, and see the number of Old . . . (name of Association) who have come from far and near to join in this annual function. Some have been members for a very long time, others have recently joined us. But we all feel a deep sense of unity with each other and a supreme happiness at being able to meet each other. Many Old . . . I know, have found it very difficult to get here, yet they have made a tremendous effort, and found the means. We are glad to think that their old School and the contacts they made in it still mean so much to them.

I feel here I might be allowed to review to some extent the activities of some of our members and recall outstanding achievements. During the year, several Old . . . have gained distinctions in various fields of activity. Some have attained positions of great national importance and are capable leaders and administrators, others in their own private professions are outstanding examples of professional ability and dignity, and some have the especial honour of reaching international significance. There I would like to make special mention of . . . (here give list of outstanding persons and their achievements). We are very proud to be able to record such a worthy list of people and achievements, which is an eloquent testimony to the education they received at school and the training in efficiency and leadership, which was so patiently inculcated in us.

The Association itself continues to prosper, and we have been able to increase our functions and arrange more meetings. We have news that in the bigger cities for example, Old . . . have felt like meeting together and forming small sub-branches so to speak of their own. They confine themselves to an annual dinner and one or two informal gatherings at each other's houses, and they greatly appreciate these opportunities for renewing old contacts and friendships. We are sent news of their activities and this is published in our magazine. There too, you will find a very full account of the Association's functions and a fuller review than I could give here of members' work and distinctions.

And now may I propose a toast to our Association. An Association which means so much to us, of which we shall always be proud and which brings back to us all the joys of long friendships and contacts which we are on this occasion able to renew. Ladies and Gentlemen, "The Old. . . ."

TOAST OF THE BRIDE AND BRIDEGROOM

Ladies and Gentlemen,

I believe there can be no happier occasion than that of a wedding, and for me it is an especially happy occasion for I have been given the privilege of raising a toast to the bride and bridegroom. I have known and had the greatest affec-

tion for them both since they were children and it is therefore with the greatest pleasure that I see them today as a married couple daring life's adventure together. Their personal gifts of wisdom and tact will, I am sure, make their adventure a happy and enriching one, and their charm of character will make them popular wherever they go. As they face their journey together, I am sure the heartfelt wishes of us all will go out to them for their well-being and happiness.

On this joyful occasion, Ladies and Gentlemen, I ask you to join with me in wishing this young couple all that they would wish for themselves, and long life, joy and prosperity. To Mr. and Mrs. . . .

REPLY TO TOAST OF BRIDE AND BRIDEGROOM— BY THE BRIDEGROOM

Ladies and Gentlemen,

My wife and myself are very touched by the very kind and friendly manner in which you drank our health, and for the good wishes you have expressed for us. We shall be assured, I know, of your good wishes always, and it is certainly a great happiness for us to know that there are so many well-wishers around us.

I am sure you don't expect me to make a long speech, so I will say no more except to repeat, thank you all very much from the bottom of our hearts for your good wishes and kind thoughts.

TOAST OF THE BRIDESMAIDS

Ladies and Gentlemen,

Before this happy gathering breaks up, I have a very pleasant duty to perform—it is to propose a toast to those very popular young ladies who attended so charmingly on the bride—I refer to the bridesmaids. I do not know exactly what the duties of bridesmaids are, but I am convinced that whatever they are, they have been carried out with the utmost efficiency and charm by the bridesmaids here today. In fact, the bride has told me how untiring was their help, and what a support and inspiration they were to her. I

feel we have been treated to a real feast of beauty this afternoon—first the bride in all her loveliness, and then to complete the picture, these young ladies grouped around her in such a becoming manner.

Ladies and Gentlemen, I ask you to drink to the health of the bridesmaids, which I know you will do with the greatest good wishes. "To the bridesmaids."

REPLY TO TOAST OF THE BRIDESMAIDS BY ONE OF THE BRIDESMAIDS

Ladies and Gentlemen,

On behalf of my sister bridesmaids and myself I would like to say "Thank you very much" for the toast you have just drunk to us. We have been spoken about so kindly and generously that we feel too overwhelmed to be very eloquent. We were certainly honoured and delighted to be asked to attend the wedding of our great friend, and I feel this has been a very happy day for all of us. I can assure you that our duties were not at all onerous and what we were able to do we thoroughly enjoyed doing.

I am sure you will forgive me when I say that I am not used to making speeches and ask you to allow me to end here. May I thank you all very much indeed.

TOAST AT A BIRTHDAY PARTY

Ladies and Gentlemen,

I have a very pleasant privilege to perform this evening; it is to propose a toast to . . . on the occasion of his birthday. Birthday parties are always very happy occasion for they bring together so many of one's friends whose delight it is to honour and shower good wishes on one, and I am sure all of us here are full of congratulations and the best of good wishes for the future of our friend. I have long been a very great friend of . . . and I, therefore, feel that I may be allowed to say a few words about him. He is one of the best friends one could ever hope to have and during my long association with him I have always thought him "one of the best." We all know the generosity of his

hospitality and his great devotion to his friends, his concern for them, and his desire to make them feel thoroughly at home when they are at his house. His kindly disposition to all has made him beloved by everyone who comes in contact with him.

I know, Ladies and Gentlemen, that all of you share these sentiments and I, therefore, ask you to join with me with your whole heart and soul in wishing . . . very many happy returns of the day, and good health and all success in the years to come. To . . . our very best wishes.

REPLY TO TOAST AT BIRTHDAY PARTY

Ladies and Gentlemen,

I have been very deeply touched by the toast which . . . has just raised to me and by the kindness of all of you in accepting it so generously. I feel I am indeed happy to have so many sincere well-wishers and friends around me tonight. This has been one of the happiest days of my life and I feel indebted to you all for coming here and sharing this evening with me. As one gets older, nothing is as cheering as the support of one's friends, and the friendship which you have surrounded me with and which I have enjoyed for so long is one of my greatest comforts anyone could wish for. When I come to thank you for your goodness to me I feel with the poet that "I am even poor in thanks," for I cannot find words to express my gratitude to you. I hope that we shall all be able to meet here again from time to time and to keep fresh our happy friendship.

Friends, I thank you from the bottom of my heart for your good wishes and for giving me so much pleasure by coming here today.

TOAST AT 21st BIRTHDAY PARTY

Ladies and Gentlemen,

Today we are celebrating the coming of age of our good friend . . . and I am sure all of you will join with me heartily in wishing him all that is good in life. A 21st birthday is distinguished from all others for it marks off a

certain part of one's life and is a stepping stone to a life of responsibility and manhood. The law makes one responsible for one's actions after that age, and the constitution of the country invests one with new powers. So I feel that when a person attains this age of discretion the least his friends can do is to surround him with the best of good wishes and to wish him good luck. I am sure all of us hope that . . . will enjoy to the full the years that lie before him, and be able to use them to accomplish all his desires and ambitions. That he has many ambitions, worthy and idealistic, I am sure, and I am equally convinced that he will with his energy and strength of purpose, realise them.

This is a very happy occasion, Ladies and Gentlemen, and let us make it a memorable one in our friend's life by showing him the depth of our friendship and the sincerity of the thoughts in our hearts. I ask you to think . . .'s health and future prosperity and wish him every good wish. To . . .

REPLY TO TOAST AT 21st BIRTHDAY PARTY

Ladies and Gentlemen,

. . . has wished me so many good things on behalf of all of you, that I find it difficult to express my thoughts adequately. I thank you all very sincerely and I hope that in the years of responsibility which lie before me, I shall always be able to count on your friendship to support me. I am sure I shall and it is that thought which makes me go ahead with hope and faith, for I think there is nothing so inspiring as the loyalty and sincerity of one's friends, and tonight I feel that I have some of the best friends in the world.

It has been very kind of you to come here and join in this celebration and I can assure you that my 21st birthday will stand out as one of the landmarks of my life for never before have I been surrounded by such good cheer and such a real spirit of friendship. I shall always be mindful of the generosity of your support and inspiration. Friends, I thank you very much.

A FAREWELL SPEECH AND PRESENTATION TO A FRIEND

Ladies and Gentlemen,

We are all very sorry that this very happy occasion should bring with it a great cause for feeling sad. Tonight we are saying farewell to our old friend . . . who is leaving the city. He is as most of you know going to . . . to take up another appointment. We are very glad indeed to know that he will be taking up a position where his energy and abilities will have wider scope but we could only have wished that he would have been able to stay among us.

During his stay with us here he has endeared himself to all by his ever ready kindness and generous hospitality, by his unfailing good-humour and cheerfulness. These qualities will win him friends wherever he goes and I am sure very soon he will have settled down in . . . with a host of friends around him. But we shall never forget his friendship which we have enjoyed for so many years, and we can but hope that he will be back amongst us again when time and opportunities permit.

In token of the esteem and affection in which we hold him, we are asking . . . to accept this small gift. If gifts are valuable according to the feelings of the givers, then I am sure he will feel that this one is most precious. This is a gift from friends to a friend and it is given with the greatest feelings of goodwill and hopes for his future happiness and success.

I will say no more now than this—that wherever . . . goes he takes with him our friendship and good wishes, and whenever he returns he will find a ready welcome. May I propose “Long life and happiness to our friend”

REPLY BY GUEST AFTER SPEECH OF FARE- WELL AND PRESENTATION

Ladies and Gentlemen,

This is indeed a very sad occasion for me, for I find it difficult to reconcile myself to the thought that I am leaving the city in which I have such sterling friends and which

has been the scene of the most pleasant episodes in my life. But my work, as you know, takes me elsewhere. However I do not mean to lose touch with you or with this city and I hope to return for holidays whenever the opportunity presents itself. May I assure you that I shall never forget the very happy contacts I have made here, and if you come to . . . you may expect a very warm welcome.

I am indeed grateful to you for the gift which you have given me and for all the feelings which prompted you to give it. I shall always appreciate it and treasure it. In fact it will be one of my most treasured possessions.

I am sure, Ladies and Gentlemen, that you do not expect me to make a long speech and I would ask you to relieve me of saying more. May I assure you of my deep appreciation of your kindness and may I say again "Thank you very much indeed."

A SPEECH IN HONOUR OF A FRIEND AFTER LONG ABSENCE ABROAD

Ladies and Gentlemen,

We have come together here tonight under very happy circumstances. I am sure all of us enjoy these parties but tonight we have a special reason for enjoyment for . . . is with us again. We were all very sorry when . . . went away and we promised him a very warm welcome on his return and now I want to ask you, Ladies and Gentlemen, to show the warmth of your welcome at this party in his honour.

Mr. . . . has been away for . . . years and during that time he has been engaged in very responsible work. No doubt he has made many friends but I am convinced none more loyal than those who have gathered here tonight to drink to his health and prosperity. And I am equally convinced that all the time he was away from us he was constantly thinking of us and recalling old times and memories, for as soon as he got back one of the first things he did was to look up his old friends and enjoy chats about past days.

And now, Ladies and Gentlemen, I do not want to take up your time on such a festive occasion by saying any more.

and I will now ask you to show the warmth of your regard for . . . by joining with me in wishing him all happiness and success in the future.

REPLY BY GUEST TO A SPEECH OF WELCOME

Friends,

I am sure I need not tell you how touched I am at your kind thoughts for me and your expression of friendship. It took me a long time to make up my mind to go abroad on the work that was assigned to me, but I felt it was an opportunity which might never again occur, but when I accepted it, it was with a heavy heart for I knew I should be out of close touch for a considerable time with all the friends whose friendship had always meant so much to me. But when I got to . . . , I was deeply touched by the many letters I got from all of you, and I felt that our old friendship could never be broken although for a time we were not able to come into contact with each other personally. You cannot realise how much your keeping in contact with me meant to me, and I am deeply grateful to you for your kindness in writing.

Now I am back again among old faces and old scenes I feel a supreme happiness, and tonight my happiness seems overwhelming. May I thank you from the bottom of my heart for all your good wishes, and may I say how much I appreciate this function you have so kindly arranged to welcome me back. In return, may I offer you all my good wishes. Thank you all very much indeed.

TO A FRIEND GOING ABROAD FOR A HOLIDAY

Ladies and Gentlemen,

This little party has been arranged to say "Bon Voyage" to our friend . . . who is going abroad for a short holiday. I expect all of us envy him his little trip and wish that we were going along too. However as it is, we are not all so lucky, and so we must bid him farewell for the time being and hope that we shall soon be able to welcome him back among us again. We sincerely hope that he will have a really enjoyable holiday and come back feeling all the better

for it. I am sure he will have some very interesting experiences to share with us when he returns and we shall look forward to learning about the attractions which other places have to offer holiday-makers.

I am not going to waste the evening by making a longer speech and I will ask you to join with me in wishing our friend . . . a thoroughly good time and a safe return. Ladies and Gentlemen, all happiness to

REPLY BY FRIEND GOING ABROAD

Ladies and Gentlemen,

I am sure you will not mind my speech being brief, but I am entirely at a loss for words when I am called upon to address a number of people. I must thank you sincerely for the toast you have just drunk to me; I have been very touched by everyone's kindness to me, and your expressions of good feeling. I am much more grateful than mere words can signify, to our host and hostess, Mr. and Mrs. . . . for giving this party in my honour and giving me the opportunity of meeting all of you before I go away. This has been a most happy evening for me, and when I am in . . . I am sure I shall often look back upon this party and the jolly time we have had here. I hope we shall be able to keep in touch with one another during the period I am away, and I can assure you that one of my greatest pleasures will be in hearing from my friends.

Thank you all very much indeed for making this evening such a happy one for me.

A SPEECH AT THE OPENING OF A HOSPITAL

Ladies and Gentlemen,

We have met here today to witness the opening ceremony of this Hospital. I am sure that all of us realise the duty which devolves on each one of us to help to provide for the sick and suffering, and it is a great tribute to the people of this city that they have contributed to generously to this new building. Without their co-operation this hospital would not have come into existence or it would have lacked many of the amenities it now has. I am very happy to think that there are so many public-spirited people here who feel that

the suffering of another human being is not merely the affair of the person concerned and various authorities but his own affair. When we see this attitude around us we feel convinced that the power of goodness is working within the human heart and man is on the side of weakness and suffering, and will do his best to overcome it.

As you go round this hospital, you will see that no pains have been spared to make it up-to-date. It has all the latest equipment, it is staffed by people with the highest qualifications and it provides treatment for numerous diseases. For the present it has adequate finances to carry out its work, but the future is still uncertain. A time may come when expenses will be considerably increased, equipment may need to be replaced or an extension may be required, and so I would ask all of you to contribute periodically to the funds of this hospital so that in the case of an emergency it will not be left without the necessary finance to make extensions. Donations, however small, will always be welcomed. Many small donations are as helpful as few big ones, and they reflect the generosity of those who cannot afford to give much but who feel that they want to give something. And so may I appeal to you to keep this hospital always in mind and help it whenever you can.

It is my great pleasure now to declare this hospital open. May it give of its best to those in need, and serve faithfully and well those who come to it for help and relief.

SPEECH AT THE OPENING OF A SALE OF WORK

Ladies and Gentlemen,

The organisers of this Sale of Work have done me the honour of asking me to declare it open. I shall do so as briefly as possible as I know you are all anxious to have a look around and make your purchases which promise to be most attractive and varied.

What I would like to say briefly is this. The organisers have put in a great deal of very hard work to make this Sale a success, and I feel that we owe a great debt of gratitude to them for their efforts, and I am sure you would wish me to thank them heartily on your behalf. We must also thank those who have given donations, either in money or

kind, for these have greatly contributed to the interesting display we see before us. And we must thank, too, those who have so willingly undertaken to look after stalls here. It is a very arduous task, and I am sure at the end of the day they will feel tired out, but they will nevertheless have the gratifying thought that they have done a good job.

As I look round I can see that there is something to attract everyone and I would ask all of you to make as many purchases as your purses permit, for not only will you be getting the best value for your money but you will be helping a very good cause. This Sale is in aid of . . . an Institution which I know will commend itself to all of you. I have been connected with it for many years, and I can say with the greatest confidence that it is doing an excellent piece of work and that every anna you spend here will be used to some useful purpose.

And now, Ladies and Gentlemen, may I wish this Sale all success and with these words I declare it open.

SPEECH AT AN ENTERTAINMENT IN AID OF A CHARITY

Ladies and Gentlemen,

You have come here tonight to listen to an entertainment, and so I do not want to take up your time by saying much about the Charity for which this entertainment is being held. But if you will allow me I will say just a few words.

First of all I must thank all of you who have come here tonight to give your support to this noble cause. I must thank too all those who have organised this entertainment, for in so doing they have given a great deal of their time and have not spared themselves in trying to make this a successful function. We deeply appreciate the generosity of all of you and I can assure you that your work will be deeply appreciated too, by those who benefit from your efforts. They have a difficult time and if it were not for the generosity of people like yourselves their lives would indeed be very rugged and depressing. I would like you to know that you are bringing great happiness to a number of people who otherwise would not know what happiness was.

Secondly I would like to tell you that the money which is collected as a result of your efforts and co-operation will be used to the utmost advantage for those for whom it is intended. If any of you would like to see our yearly accounts I shall be pleased to send them to you if you leave your names and addresses with me.

In conclusion, Ladies and Gentlemen, may I thank you again most sincerely and assure you of our warm appreciation of your kind co-operation.

VOTE OF THANKS TO A LECTURER AT A PUBLIC MEETING

Mr. Chairman, Ladies and Gentlemen,

In rising to thank Mr. . . . for his most stimulating and instructive address, I should like to convey my personal appreciation of the vast knowledge he has put at our disposal this evening. And at the same time, I would like to express my gratitude, gratitude which, I am sure is shared by everyone here, for the way he has brought the subject within the mental reach of all of us. I feel that we shall all leave this hall wiser people, and that the way Mr. . . . has expounded this subject to us will help us to pass on the knowledge we have gained to others. Knowledge passed from one to the other is of the greatest benefit and this evening Mr. . . . has shown us how to pass on knowledge in the simplest way without all the intricacies and complications which would deaden the subject at the outset. I hope Mr. . . . will believe me when I say that his lecture has been a great inducement for us to want to learn more about it. And I am sure that the greatest tribute we could pay to him would be to follow the lecture up by pursuing the subject farther. I am sure he will be most gratified if he knows that he has encouraged us to have a love and interest in the subject to which he has devoted all his energies.

Mr. Chairman, I have the great pleasure in proposing that this meeting records a hearty vote of thanks to Mr. . . .

SPEECHES INAUGURATING A LITERARY SOCIETY

Ladies and Gentlemen,

We have met together here today in order to inaugurate our new Society . . . For a long time many of us have

felt the need of some Society and now at last our hopes are being realised. All of us need some recreation when the day's work is over, and by recreation I do not mean mere entertainment in the usually accepted sense of the word, nor just sitting idly at home, nor wasting or "killing" one's time, but doing something different from the day's occupation which gives one refreshment, and new life to start another day with renewed vigour. Now we have perhaps many forms of recreation in this city, but on the whole I think we might say that we have not enough cultural recreation. This Society, which we are inaugurating today is a cultural Society, and through it we shall be able to pursue those activities which we feel are so necessary to our mental welfare, and spend our leisure time to some useful purpose. Here we shall be able to meet people of culture who can add so much to our cultural life, we shall be able to listen to speakers on the highest scholarship, we shall be able to meet to discuss all kinds of literary topics, and we shall be able to make use of a great deal of literature which our library and reading room is going to provide for us. Our library may be modest in the beginning, but given adequate support I am sure it will become extensive and well-stocked within a short while. I am therefore convinced, and I feel sure that all of you here now are similarly convinced, that this Society is a necessity in a big city like ours. I would therefore ask you to give it your whole-hearted support. I hope we shall not fail in our enthusiasm and after a few weeks begin to tire of this new venture. Instead let us resolve to increase our interest, get more people to join us and generally make every effort to instil the Society with new life, not just for a month or a year but for all time. To do this we must build it on the best foundations right from the beginning. Our Society will not prosper because it has a good President or an energetic Secretary, nor an exacting Treasurer; it will prosper only if it has an enthusiastic group of members whose concerted zeal will ever be an inspiration and a stimulation.

I am sure that all of us here tonight have made up our minds that we will not fail this Society, and that we will do everything in our power to make it attain a position of prominence in this city.

Ladies and Gentlemen, I have very great pleasure in inaugurating this Society and wishing its members every success in their idealistic undertaking.

TO "OUR MAGISTRATES"

Ladies and Gentlemen,

It is my privilege today to propose the health of our magistrates. You are all aware, I know, of the esteem in which the magistrates of our city are held. We know that they are impartial and of the highest integrity, and it is therefore with the highest confidence that we entrust the law in their hands. Theirs is often a thankless task, for their position lays them open to criticism from all sides and they know that whatever their decision it will be questioned and criticised by someone. It is therefore their difficult duty to put the law first however unpopular it makes them. Once they have learnt this, they have mastered the fundamental principle on which law is based—the principle of impartiality. And I am sure you will agree with me, Ladies and Gentlemen, when I say that we have never once had occasion to doubt their sense of justice. There have been times, of course, when their decisions have been questioned in a higher court, and a decision given against their decision, but this has not arisen because of any partiality or mal-direction of the law on their part, but rather because law is a complex thing and its very complexity leads to different interpretations of it.

The work that our magistrates are doing is of prime importance. Without it we would be allowed to be lawless individuals, perhaps indulging in all kinds of anti-social activities. Their restraining influence is the greatest influence an individual can exert on behalf of the State, and it deserves meritorious acknowledgment. It deserves too our respect and co-operation. Such are the magistrates whom we have with us that they command our highest respect both as men and as officials of the law, and I feel sure, Ladies and Gentlemen, that sharing my views you will participate with me with the greatest enthusiasm in wishing them continued health and success.

REPLY BY ONE OF THE MAGISTRATES

Ladies and Gentlemen,

I thank you, Sir, and all the company here for the kind way in which you have spoken about the magistrates. It is indeed gratifying for us to know that there are so many people who realise the difficulties of our task and the harsh criticism that we have to bear. That the company gathered here this evening realise it, is a great fortification for us, and inspires us to carry on without that sense of frustration which would otherwise overcome us. You have spoken, Sir, about our impartiality, and here I would like to assure you that besides being strictly impartial, we are also lenient. Our principle is leniency rather than severity, although as you can well imagine, it would not be a beneficial thing to be lenient in all cases. But we do not forget that there is such a thing as mercy, yet we realise that severity is often a deterrent, and in cases where really anti-social crimes are committed we often feel that a deterrent sentence is necessary. But an honest misinterpretation of the law by an offender is on the other hand liable to be mercifully considered.

I would also like to point out that you should not think of us as stern, cruel arbiters of justice. The law-abiding citizen need have no fear of us, only the law-breaker will be brought before us. And we are not hasty-minded men, but our decisions are formed only after the whole weight of evidence has been heard and our maturest and most considered thoughts given to it.

In conclusion I would say that the more you co-operate with us, the less you will fear us, and the more quickly will anti-social forces be driven out. I am sure we can look to you for such co-operation.

Once again I thank you for your sympathetic approach to our tasks, and your recognition of our services.

SPEECH AT THE END OF AN ENTERTAINMENT

Ladies and Gentlemen,

We have come to the end of our programme and before you go I would like to say a few words. I promise you I shall not keep you long, but I am sure no one would like to

leave this Hall without saying a word of appreciation to those who have helped to make this evening a success. It is therefore my pleasure and privilege to offer our warmest thanks to those who have contributed to our amusement tonight. The artistes have all played their parts to perfection and I feel that they must have put a great deal of work into their rehearsals to have obtained such finished performances. We thank them heartily and assure them that we enjoyed their programme immensely.

Our thanks are also due to the organisers of this entertainment. They too have done a great amount of work, much more than most of us realise, and I feel that they could not have arranged a more interesting or varied number of items. We are all most appreciative of their hard work.

And now I ask you, Ladies and Gentlemen, to show your appreciation by giving them a hearty applause.

TO "THE PRESS"—AT A DINNER

Gentlemen,

Tonight I have the pleasant privilege of speaking in honour of the Press.

We may confidently assert that the Press of this country compares favourably with any elsewhere. It is perhaps one of the greatest weapons for moulding public opinion, here as elsewhere, and I feel that our journalists fully realise its great influence. Everyone connected with the Press seems to realise his or her obligations to the community as a whole and I therefore feel that the Press is consequently a great force for good throughout the country. I would like to express the hope that it will always maintain its high principles, however much it might be tempted by pecuniary attractions. We may certainly honour a Press which at no time has stooped to corruption, for corruptibility of the Press is one of the most dangerous evils both for a government and for the people as a whole. In some countries it has been the cause of national calamities, and it has succeeded in mesmerising a whole nation and has kept other nations grossly misinformed or ignorant. We are thankful that our Press is

above all this, and we must, each one of us, with all the weight of public opinion we can muster, see to it that it remains wholly free from debasing tendencies.

But beside being proud of our Press, I feel, Gentlemen, that we should fully appreciate what it does for us. It is astonishing that modern journalism can offer us so much both for our edification and our amusement at so small a cost to ourselves. What we should do without our daily papers I don't know, or all those magazines which either set out to educate or amuse us. For next to nothing we get a store of information which has taken people years to collect. Everything is so well set out for us in a manner so compact and readable that it has an instant appeal and an instant effect. And besides this the Press is truly catholic in the material it offers. It provides for all tastes, for all shades of opinion and for all stages of development. There is something useful for everyone.

Finally I would like to comment on the use of the Press makes of all the power it has. Whenever there is a grievance to be remedied or a wrong to be righted, we can always rely upon the Press to step in and try and rectify things. It throws its weight upon the side of public opinion and in that way many public problems have been satisfactorily solved. It is most gratifying to think that the Press both educates public opinion and supports it and helps it to overcome obstacles. It does not pander to the public but instead helps to raise the standard of public ideas on basic problems.

I confidently affirm that the Press of this country is doing very good work, and doing it well and disinterestedly, and with equal confidence I call upon you, Gentlemen, to endorse my observations on this happy occasion, and to wish our Press a prosperous future.

REPLY TO "OUR PRESS"

Mr. Chairman, Gentlemen,

May I at the outset express my very warm thanks to you for the remarks you have just endorsed so enthusiastically. It is most gratifying to us in the journalist's profession to know that members of the public have such an appreciation of the work of the Press and such a realisation of its potent-

ialities. For our part I may say that as newspaper proprietors or journalists we have a great love for our profession and regard it as a most honourable calling. We realise our potentialities and know that we can use them for good or evil, and with you, Gentlemen, I express the ardent hope that none of us will ever be corrupt enough to abuse those powers. Our Press today is maintaining a reputable standard and I am sure with the weight of public opinion on the right side, it will not stoop to practices which are not strictly honest or sincere.

I would like to add, Gentlemen, that in order to uphold its high traditions, the Press needs to absorb into its ranks men and women of the highest character and the highest intellectual abilities. We do not want mediocre minds controlling us. We follow a most honourable vocation and nothing less than the best personnel is good enough for the powerful instruments which we have control over. So I would exhort you to help us recruit people of the highest attainments, people who are fitted as leaders, who have moral and intellectual courage, resourcefulness and sound, impartial judgment. All these attributes are needed in the Press today if its integrity and utility is to be maintained.

In conclusion, I would like to point out how much the layman can help us. He can do much to mould our policy by expressing his opinions openly. We can then see where the weight of public opinion lies and to what extent it is being directed in the right or wrong channels. We are not out so much to mould opinion as to support it. It would be undemocratic for a small band of newspapermen to try to cast their influence over a whole nation, unless of course they feel that the nation is altogether on the wrong track. What we want to do is to find out what people want and help them to get it. On the whole among civilised nations public opinion does not deviate much from the true path, although I may add that in the case of illiterate peoples we find that opinion is often hasty or ill-judged, and then comes our task of educating that opinion.

I thank you, Gentlemen, for your cordiality and appreciation, and for the way in which you have received this speech.

TO "OUR POLICE FORCE"—AT A DINNER

Mr. Chairman, Gentlemen,

I have been called upon to make a speech in honour of the Police Force, an institution which I am sure will commend itself to all law-abiding citizens.

When we reflect how much of our general security and peace of mind is due to the efficiency of our policemen, I feel that our lives would be most perilous and wretched if the Police Force were not all it is today. As it is we have the greatest sense of protection because our policemen are so efficient and helpful. It is their vigilant supervision which frees us from anxiety and gives us confidence to go about our day to day affairs with the knowledge that our homes are safe and that if miscreants are abroad, they are being carefully watched.

The policeman's duty is anything but easy, and at times he comes in for harsh criticism especially if he is strict in bringing lawless elements to task, but I can assure him that all true citizens appreciate his work and realise that a strict interpretation of the law means efficiency within the Force and peace of mind for the public. Let me also assure him that we appreciate the sound common sense which he displays and the tact and discretion which he uses when situations threaten to get out of hand.

I am sure that all of you will agree with me when I say that the Police Force is one of the most restraining influences in the country, and on it depends the maintenance of law and order. That law and order is maintained so well is due to the high qualities of the personnel of the Force, and I feel that they deserve to be congratulated on the high principles that they show in regard to their duties.

Let us then, Gentlemen, show our appreciation of their good work by wishing continued success to our Police Force.

